

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

Annual Board Meeting

Agenda

September 15, 2026, at 6:00p.m.

St. Joseph County Road Commission, Boardroom

20914 M-86, Centreville, MI 49032

1. Call to Order
2. Opening Ceremonies
(Invocation and Pledge of Allegiance)
3. Roll Call
4. Adoption of Agenda
5. Consent Agenda
 - A. Executive Committee Meeting Minutes – September 8, 2026
 - B. Regular Board Meeting Minutes – August 18, 2026
 - C. FY 2027 St. Joseph County Indigent Defense Agreement
 - D. FY 2027 St. Joseph County Special Indigent Defense Agreement – Demetrius Ivory Retrial
 - E. FY 2027 St. Joseph County Indigent Defense Agreement 10/01/26-
Assumption of Office
 - F. FY 2027 Child Care Fund Budget and Agreement
 - G. Acknowledgement of Receipt – Prior Month Finance Reports: General Fund
Financial Report, Non-General Fund Financial Report, General Ledger Activity
Report (includes all receipts and payments for services)

Suggested motion: I move to approve the consent agenda items.

6. Public Comment (4-minute limit per person)
7. Presentations
 - A. Probate Court Annual Report Presentation – Presented by Judge Kevin Kane
 - B. Commission on Aging Annual Report Presentation – Presented by Pam Riley
8. County Administrator's Report

9. Committee Reports and Appointments

10. Unfinished Business

11. New Business

A. Budget Amendment - Securus – Presented by Angie Steinman

INCREASE THE BUDGET FOR THE SECURUS SETTLEMENT AGREEMENT

101-212-675.010 BUDGETED USE OF FUND BALANCE 20,000

101-101-802.000 LEGAL ATTORNEY 20,000

Suggested motion: I move to approve the Securus settlement agreement budget amendment, as presented.

B. Covered Bridge Healthcare Board Member Resolution (Andrew Goldberger) –
Presented by Commissioner Shaffer

Suggested motion: I move to approve the Covered Bridge Healthcare Board Member Resolution for Andrew Goldberger, as presented, and waive the second reading.

C. St. Joseph County Grange Fair Resolution – Presented by Commissioner Yunker

Suggested motion: I move to approve the St. Joseph County Grange Fair Resolution, as presented, and waive the second reading.

12. Commissioner Comments (for items not on the agenda)

13. Adjournment

EXECUTIVE COMMITTEE
Minutes
September 8, 2026, at 4:00 p.m.
ST. JOSEPH COUNTY ROAD COMMISSION, BOARDROOM
20914 M-86, CENTREVILLE, MI 49032

Commissioners Present: Commissioners Jared Hoffmaster, Rusty Baker, Christina Yunker, Luis Rosado, Ken Malone, Terry Conklin and Rick Shaffer.

Commissioners Absent: None

Also Present: Teresa Cupp, County Administrator and Angie Steinman, Finance Director

1. FY2027 Public Defender Attorney Contracts – Keith Stickley. By consent, the item was added to the consent agenda.
2. FY2027 Child Care Fund Budget and Agreement – Judge Kane. By consent, the item was added to the consent agenda.
3. Covered Bridge Healthcare Board Member Resolution – Erin Goff. By consent, the item was added to the agenda.
4. St. Joseph County Grange Fair Resolution – Commissioner Yunker. By consent, the item was added to the agenda.
5. Public Comment (limit 3 minutes)
Robin Burpee provided comments
6. Closed Session
It was moved by Commissioner Shaffer and seconded by Commissioner Malone to adjourned to a closed session to consider corporations counsel written legal opinion regarding a service contract dispute with telecommunications vendor Securus, corporations counsel written legal opinion regarding a service contract dispute with architectural firm Eckert Wordell, and a written legal opinion regarding an official's misuse of public funds, exempt from public disclosure under state and federal law.

Commissioner Yunker – Yes
Commissioner Baker – Yes
Commissioner Conklin – Yes
Commissioner Shaffer – Yes
Commissioner Malone – Yes
Commissioner Rosado – Yes
Commissioner Hoffmaster – Yes

The Commission recessed at 4:19 p.m.

The Commission reconvened at 4:29 p.m.

The Commission adjourned to a closed session at 4:30 p.m.

The Commission reconvened to an open session at 5:24 p.m.

Deputy Clerk Bliss stated that the Commission met in closed session to consider corporations counsel written legal opinion regarding a service contract dispute with telecommunications vendor Securus, corporations counsel written legal opinion regarding a service contract dispute with architectural firm Eckert Wordell, and a written legal opinion regarding an official's misuse of public funds, exempt from public disclosure under state and federal law, and no decisions were made.

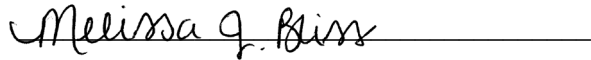
It was moved by Commissioner Malone and seconded by Commissioner Rosado to approve the proposed settlement agreement resolving the contractual dispute with Securus for \$20,000, terminating the Securus contract, and avoiding litigation. Motion carried.

7. Commissioner Comments

Commissioner Shaffer provided comment.

There being no further business, the meeting adjourned at 5:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Melissa J. Bliss", followed by a horizontal line.

Melissa J. Bliss, St. Joseph County Deputy Clerk

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

August 18, 2026

The Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the St. Joseph County Road Commission, Boardroom on August 18, 2026, at 6:00 p.m.

1. Chairman Hoffmaster called the meeting to order.
2. An invocation was given, followed by the Pledge of Allegiance.
3. Clerk Everson called roll:

Present: Jared Hoffmaster, Ken Malone, Terry Conklin, Luis Rosado, Rick Shaffer, Christina Yunker, and Rusty Baker.

Also Present: County Administrator Teresa Cupp and Finance Director Angie Steinman

Absent: None.

4. ADOPTION OF AGENDA

It was moved by Commissioner Baker and seconded by Commissioner Malone to adopt the agenda, as presented. Motion carried.

5. CONSENT AGENDA

It was moved by Commissioner Shaffer and seconded by Commissioner Rosado to approve the consent agenda, as presented.

A. Executive Committee Meeting Minutes for August 11, 2026

B. Regular Board Meeting Minutes of July 21, 2026.

C. Deputy Medical Examiner Appointments – Fernanda Da Silva Lameira, MD and Abigail Alexander, MD.

D. Acknowledgement of Receipt – Check Register

Motion carried.

6. PUBLIC COMMENT

Chairman Hoffmaster opened the floor to public comment at 6:03 p.m.

Tim Carls and Von Metzger, Sturgis Township Supervisor provided comments.

Chairman Hoffmaster closed the floor to public comment at 6:09 p.m.

7. PRESENTATIONS

A. St. Joseph County Road Commission Annual Report Presentation – Garrett Myland

B. Juvenile Court Annual Report Presentation – Emily Mowry**8. COUNTY ADMINISTRATOR'S REPORT**

County Administrator Teresa Cupp provided an update on the Corporate Counsel RFP, jail project, Centreville courts building renovation, west parking lot at the courthouse, 2027 and 2028 Budget Process, website and ADA compliance.

9. COMMITTEE REPORTS AND APPOINTMENTS

Commissioners Malone, Rosado provided updates on the Parks, Judicial, and Law Enforcement Committees.

10. UNFINISHED BUSINESS

None reported.

11. NEW BUSINESS**A. Municipal Employees Retirement System (MERS) Revised defined Benefit Adoption Agreement (Division 22) – Teresa Cupp**

It was moved by Commissioner Malone and seconded by Commissioner Conklin to approve the request, as presented. Motion carried.

B. Municipal Employees Retirement System (MERS) Revised Hybrid Adoption Agreement (HA) – Teresa Cupp

It was moved by Commissioner Shaffer and seconded by Commissioner Malone to approve the request, as presented. Motion carried.

C. Central Dispatch Sentinel Technologies/Verkada Request – Stacey Bower

It was moved by Commissioner Baker and seconded by Commissioner Malone to approve the request, pending legal review. Motion carried.

D. Central Dispatch Call Handling Program Budget Amendment – Stacey Bower

It was moved by Commissioner Malone and seconded by Commissioner Rosado to approve the request, as presented. Motion carried.

E. Sheriff's Office Administrative Vehicle Request – Sheriff Chad Spence

It was moved by Commissioner Malone and seconded by Commissioner Rosado to approve the request, as presented. Roll call vote was taken:

Commissioner Baker – No
Commissioner Yunker – Yes
Commissioner Shafer – Yes
Commissioner Conklin – Yes
Commissioner Rosado – Yes

Commissioner Malone – Yes
Commissioner Hoffmaster – Yes
Motion carried, 6-1.

F. Community Corrections Budget Amendment – Tiffany Howe

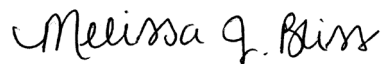
It was moved by Commissioner Malone and seconded by Commissioner Yunker to approve the request, as presented. Motion carried.

12. COMMISSIONER COMMENTS

Commissioners Yunker, Baker, Conklin, Shaffer, Malone, Rosado, and Hoffmaster provided comments.

13. ADJOURNMENT

By consent, the meeting adjourned at 7:25 p.m.

A handwritten signature in black ink that reads "Melissa J. Bliss". The signature is written in a cursive, flowing style.

Melissa J. Bliss
Deputy Clerk



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.
P.O. Box 277
Centreville, MI 49032-0277

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Executive 9-8-26

DEPARTMENT: Public Defender

PREPARED BY: Keith Stickley

SUBJECT: FY 27 Attorney Contracts

SPECIFIC ACTION REQUESTED:

We are asking for approval of the annual public defender attorney contracts.

Additionally, we are asking for 2 unique contracts:

A limited contract for Attorney Timothy George to complete his casework prior to taking the bench as District Court Judge. This would be on a simple "hours worked" basis until he takes the bench.

A limited contract for Attorney Alona Sharon to be appointed to re-try a criminal case in Circuit Court. She handled the successful appeal, and has extensive knowledge of the case already. This would likely save us money rather than have a roster attorney start from scratch. She will be paid \$

DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):

FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):

This funding comes from our MIDC Public Defenders Grant in which the County contributes a fixed local share of \$422,808.72.

ST. JOSEPH COUNTY
INDIGENT DEFENSE AGREEMENT
10/01/26 – 9/30/27

This Agreement is made between the County of St. Joseph, a Michigan Municipal Corporation, hereinafter referred to as the “County” and the Attorneys who sign hereon, hereinafter referred to as the “Attorney”.

The County has a need to continue to provide for a just, effective, efficient, and economical system of providing legal counsel for persons charged with criminal offenses who claim that they are financially unable to retain private counsel (indigent).

The undersigned Attorneys, being members of the State Bar of Michigan, are willing to provide defense representation to individuals determined by the County to be indigent and charged with criminal offenses that would subject them to possible incarceration. These signatories will provide this representation in accordance with the rules, laws, and standards set out by the Michigan Indigent Defense Commission (MIDC).

THEREFORE, it is agreed between the County and the undersigned Attorney, as follows:

1. Term of Agreement

This contract supersedes any and all other agreements before the County and the Attorneys regarding representing indigent defendants. The term of this contract shall be from October 1, 2026 through September 30, 2027.

2. Standards of Representation

The Attorneys designated or appointed shall comply with all of the standards set forth by the MIDC, the Michigan Rules of Professional Conduct, and agree to maintain Professional Liability Insurance of at least One Hundred Thousand Dollars for each Attorney(s) under this Agreement. The Attorney(s) shall be regarded in all ways as independent contractors and the County shall not be liable for any damages or injuries arising out of their performance of their duties under this Agreement. The Designated Attorney shall be responsible for the preparation and submission of 1099 forms or other tax-related forms on behalf of the Attorneys.

3. Attorney Obligations

In representing a client, the attorney assigned shall give priority to the obligations under the Agreement in scheduling appearances, and shall:

- Be on time and prepared for all court proceedings.
- Comply with court-ordered deadlines.
- Promptly identify and resolve conflicts of interest.
- Continuously represent the client in the proceeding, except for isolated, unusual, or unexpected circumstances as approved by the assigned judge.

- Conduct an initial meet with the client within three days of arraignment if in custody; promptly communicate with out-of-custody clients.
- Meet with the client in private, review charges, provide discovery, explain defenses, and answer questions.
- File and litigate appropriate motions and complete discovery.
- Prepare the client for plea, trial, and sentencing as required.

4. Scope of Representation

The term “Criminal Offender” and “Defendant” as used in this Agreement means persons determined to be indigent, 18 years of age or older charged with an offense under the statutes of the State of Michigan or ordinances of the Municipal Corporations within St. Joseph County, including those charged with probation violations. The term shall not include civil contempt cases such as non-support or violation of restraining orders.

Attorney(s) agree to provide representation at Friend of the Court show cause hearings and PPO violation hearings without additional compensation. Attorneys shall provide representation on a rotating, weekly basis. The Chief Public Defender will provide a schedule to the courts specifying which weeks Attorneys will be assigned.

Each trial Attorney shall be responsible for complete representation in all proceedings through disposition by sentence or dismissal and including meritorious appeals to Circuit Court, even if disposition extends beyond the termination date of this Agreement.

5. Compensation (Updated for FY27)

- The Attorney shall invoice, and the County shall pay a monthly amount equal to \$1,000 x the number of duty weeks scheduled in the Schedule Addendum.
- This fee is a non-refundable advance toward hours spent representing clients.
- Attorney will track their hours on the approved spreadsheet for each Duty Week and submit monthly.
- If billable totals exceed the advance, the County shall pay the overage in full. If less, no refund is required.
- Attorneys will be paid per MIDC Standards at the following hourly rates:
 - Misdemeanor Cases: \$131.68/hour
 - Felony Cases: \$144.85/hour
 - Life Offense Felony Cases: \$157.98/hour

- The Chief Public Defender may audit timesheets to ensure accuracy and has final say in billing disputes.

6. Addition of Attorneys

New attorneys may be added to the roster only upon the recommendation of the Chief Public Defender. Such additions must be documented in writing, and new attorneys must sign an addendum agreeing to all terms herein.

7. Independent Contractor Status

The Attorneys are independent contractors. The County shall not provide facilities, benefits, or insurance, and shall not be liable for taxes, insurance, or other obligations incurred by the Attorneys.

8. Termination of Agreement

This Agreement is terminable as to any individual Attorney:

- Upon 30 days' written notice by either party;
- Upon 10 days' notice if Attorney becomes unable to perform due to disability for 20 days;
- Automatically upon death;
- Upon issuance of a public disciplinary order against the Attorney.

9. Compliance with MIDC Standards

This Agreement is subject to all standards adopted by the Michigan Indigent Defense Commission, including but not limited to:

- Standard 1 – Education and Training
- Standard 2 – Initial Interview
- Standard 3 – Investigation and Experts
- Standard 4 – Counsel at First Appearance and Other Critical Stages

Approved by the undersigned Attorneys which the Chief Public Defender of St. Joseph County recommends to be added to the Public Defender Contract/Indigent Defense Agreement:

Contract Attorney

Date

Monthly Pre-Pay (Duty Weeks x \$1,000)

Keith M. Stickley, Chief Public Defender

Date

APPROVED BY VOTE OF THE ST. JOSEPH COUNTY BOARD OF COMMISSIONERS
ON _____, 20__ .

Chairman, Board of Commissions

Gina Everson, County Clerk

**ST. JOSEPH COUNTY
INDIGENT DEFENSE AGREEMENT ADDENDUM**

The Chief Public Defender of St. Joseph County, Michigan recommends the following attorneys be added to the Public Defender Contract/Indigent Defense Agreement for the duration of the current active Indigent Defense Agreement, and the attorneys agree to provide the aforementioned services:

Attorney

Keith M. Stickley, Chief Public Defender

**APPROVED BY VOTE OF THE ST. JOSEPH COUNTY BOARD OF COMMISSIONERS
ON _____, 20____.**

Chairman, Board of Commissions

Gina Everson, County Clerk

ST. JOSEPH COUNTY
SPECIAL INDIGENT DEFENSE AGREEMENT
DEMETRIUS IVORY RETRIAL
10/01/26 - 09/30/27

This Agreement is made between the County of St. Joseph, a Michigan municipal corporation, hereinafter referred to as the "County," and Alona Sharon, Attorney at Law, whose business address is 28411 Northwestern Highway, Suite 875, Southfield, Michigan 48034, hereinafter referred to as the "Attorney."

The County is responsible for providing a just, effective, efficient, and economical system of legal representation for persons charged with criminal offenses who are financially unable to retain private counsel.

The prior conviction of Demetrius Ivory was overturned on appeal, and the matter has been returned to the St. Joseph County Circuit Court for retrial. The underlying case originated before the tenure of the current Chief Public Defender.

The Attorney extensively handled the appellate proceedings, has developed substantial familiarity with the record, the factual and legal issues, and the client, and is willing to represent Mr. Ivory in the retrial. The County finds that appointing the Attorney for this limited purpose is expected to promote continuity of representation and avoid substantial duplication, delay, and expense.

The contemplated single-case appointment and compensation arrangement have been reviewed with and cleared by the appropriate regional representative of the Michigan Indigent Defense Commission (MIDC).

THEREFORE, the County and the Attorney agree as follows:

1. Term and Case-Specific Nature of Agreement

The term of this Agreement is October 1, 2026 through September 30, 2027. This Agreement applies exclusively to the trial-court representation of Demetrius Ivory following appellate remand in *People of the State of Michigan v. Demetrius Ivory*, pending in the St. Joseph County Circuit Court (the "Ivory Case"). Case No.: _____. If the trial-court representation has not concluded by September 30, 2027, the Agreement shall continue solely as necessary to complete the representation described below, unless earlier terminated in accordance with this Agreement.

This Agreement does not add the Attorney to the County's regular contract-attorney roster, impose any duty-week obligation, or authorize appointment of the Attorney in any other matter. It supersedes any prior agreement between the County and the Attorney only to the extent that such agreement concerns services in the Ivory Case.

2. Standards of Representation

The Attorney shall comply with all standards adopted by the MIDC, as amended; the Michigan Rules of Professional Conduct; applicable statutes, court rules, and court orders; and the County's applicable indigent-defense policies and procedures. The Attorney shall maintain professional liability insurance with coverage of at least \$100,000 and shall provide proof of coverage upon request.

3. Attorney Obligations

In representing Mr. Ivory, the Attorney shall:

- Timely enter and maintain an appearance in the Ivory Case, subject to appointment and withdrawal requirements imposed by the Circuit Court.
- Be on time, prepared, and available for all court proceedings and comply with all court-ordered deadlines.
- Review and maintain familiarity with the appellate record, remand instructions, discovery, prior proceedings, and all other materials reasonably necessary for the retrial.
- Communicate promptly with the client; meet with the client in private as reasonably necessary; and explain the charges, discovery, defenses, strategic decisions, plea options, and potential outcomes.
- Conduct or arrange for appropriate investigation; identify the need for experts or other defense resources; and follow applicable County and MIDC procedures for obtaining authorization and funding.
- Prepare, file, and litigate appropriate motions; participate in plea negotiations when consistent with the client's informed decisions; and prepare for and conduct the retrial and any sentencing that may follow.
- Promptly identify and disclose any conflict of interest or other circumstance that may materially impair the Attorney's ability to provide continuous, effective representation.
- Maintain contemporaneous, accurate time and expense records and submit all required case, billing, and MIDC reporting information.

4. Scope of Representation

The Attorney shall provide complete trial-level representation in the Ivory Case following remand, including status conferences, pretrial proceedings, discovery review, investigation, motion practice, evidentiary hearings, plea proceedings if any, jury selection, trial, verdict-related proceedings, sentencing if required, and other trial-court proceedings reasonably necessary to reach final disposition.

This Agreement does not include representation in a new appeal, an application for leave to appeal, a federal habeas proceeding, or any other collateral or post-conviction proceeding after the current trial-level remand. Any such representation requires a separate appointment or written agreement. The Attorney may use properly supervised staff, but may not assign or transfer primary responsibility for the Ivory Case without the prior written approval of the Chief Public Defender and any required court approval.

5. Compensation and Billing

- The County shall compensate the Attorney at \$157.98 per hour, the County's FY27 life-offense rate, for reasonable and necessary legal services actually performed in the Ivory Case.
- No advance payment, retainer, minimum payment, or duty-week payment is due. The Attorney shall bill only after services are performed.
- The Attorney shall submit an itemized invoice and approved timesheet at the end of each month. Each entry must identify the date, task performed, time expended, and case-related expense, and must comply with applicable County and MIDC billing requirements.
- The Chief Public Defender may audit invoices and supporting records for accuracy, reasonableness, duplication, and compliance with this Agreement and applicable billing policies. The County shall pay approved amounts in accordance with its ordinary payment procedures.

- Routine office overhead is included in the hourly rate. Investigators, experts, transcripts, and other extraordinary litigation expenses require advance authorization when required by County or MIDC policy and shall be handled separately from the Attorney's hourly compensation.

6. Mileage and Lodging

- For travel required for trial days or mandatory in-person hearings in the Ivory Case, the County shall reimburse the Attorney for documented mileage between the Attorney's Southfield business address stated above and the required location, including the return trip, at the mileage rate established by the County's mileage policy in effect on the date of travel.
- The County shall also provide or reimburse reasonable and necessary hotel lodging associated with trial or mandatory in-person hearings when an overnight stay is appropriate. Lodging must comply with County policy, must be supported by an itemized receipt if reimbursed, and should be approved in advance by the Chief Public Defender when practicable.
- Mileage and lodging are reimbursable expenses in addition to hourly compensation. The County's mileage and travel policies control the reimbursement amount and documentation requirements. Compensability of travel time, if claimed, is governed by the County's applicable indigent-defense billing policy and must be separately identified on the Attorney's invoice.

7. Independent Contractor Status

The Attorney is an independent contractor and is not an employee, agent, or representative of the County except for purposes of providing the representation expressly described in this Agreement. The County shall not provide employee benefits, facilities, insurance, or tax withholding. The Attorney is responsible for all federal, state, and local tax obligations arising from compensation paid under this Agreement, and the County may issue an IRS Form 1099 as required by law.

8. Termination and Withdrawal

This Agreement may be terminated:

- Upon 30 days' written notice by either party;
- Upon 10 days' written notice if the Attorney becomes unable to perform the required services due to a disability lasting 20 days;
- Automatically upon the Attorney's death;
- Upon issuance of a public disciplinary order against the Attorney, the existence of a disqualifying conflict, material breach of this Agreement, or other legal inability to continue the representation; or
- Automatically upon completion of the trial-level representation described in this Agreement and payment of all approved final charges.

Termination does not authorize the Attorney to disregard a court order or cease representation before the Circuit Court permits withdrawal. The Attorney shall take all reasonably necessary steps to protect the client's interests and facilitate an orderly transition if successor counsel is appointed. A final itemized invoice shall be submitted within 30 days after the Attorney's services end.

9. MIDC Compliance and Oversight

This Agreement is subject to all MIDC standards, rules, grant conditions, data-reporting requirements, and the County's approved indigent-defense delivery plan, as each may be amended. The Attorney shall cooperate with reasonable County and MIDC requests for nonprivileged documentation necessary to confirm compliance, while preserving attorney-client privilege, work-product protection, and all other duties of confidentiality.

10. General Provisions

This Agreement contains the entire agreement of the parties concerning the Attorney's representation in the Ivory Case. Any amendment must be in writing and signed by the parties and approved as required by County procedure. The Attorney may not assign this Agreement. Michigan law governs. If any provision is held unenforceable, the remaining provisions shall remain in effect. This Agreement becomes effective when signed and approved as required by the County, with the service term stated in Section 1.

AGREED AND ACCEPTED

Alona Sharon, Contract Attorney

28411 Northwestern Highway, Suite 875
Southfield, Michigan 48034

Date

Keith M. Stickley, Chief Public Defender

Date

APPROVED BY VOTE OF THE ST. JOSEPH COUNTY BOARD OF COMMISSIONERS ON
_____, 20____.

Chairman, Board of Commissioners

Gina Everson, County Clerk

**ST. JOSEPH COUNTY
INDIGENT DEFENSE AGREEMENT
10/01/26 - ASSUMPTION OF OFFICE (JANUARY 2027)**

This Agreement is made between the County of St. Joseph, a Michigan Municipal Corporation, hereinafter referred to as the "County," and Timothy George, a member of the State Bar of Michigan, hereinafter referred to as the "Attorney."

The County has a need to continue to provide for a just, effective, efficient, and economical system of providing legal counsel for persons charged with criminal offenses who claim that they are financially unable to retain private counsel (indigent).

The Attorney is willing to provide defense representation to individuals determined by the County to be indigent and charged with criminal offenses that would subject them to possible incarceration. The Attorney will provide this representation in accordance with the rules, laws, and standards set out by the Michigan Indigent Defense Commission (MIDC).

THEREFORE, it is agreed between the County and the undersigned Attorney, as follows:

1. Term of Agreement

This Agreement supersedes any and all prior agreements between the County and the Attorney concerning representation of indigent defendants. The term of this Agreement begins October 1, 2026, and continues through the day immediately preceding the date on which the Attorney assumes judicial office in January 2027, unless terminated earlier under Section 7.

2. Standards of Representation

The Attorney shall comply with all of the standards set forth by the MIDC and the Michigan Rules of Professional Conduct and shall maintain Professional Liability Insurance of at least One Hundred Thousand Dollars under this Agreement. The Attorney shall be regarded in all ways as an independent contractor, and the County shall not be liable for any damages or injuries arising out of the Attorney's performance of duties under this Agreement. The Attorney shall be responsible for the preparation and submission of 1099 forms or other tax-related forms on the Attorney's behalf.

3. Attorney Obligations

In representing a client, the attorney assigned shall give priority to the obligations under the Agreement in scheduling appearances, and shall:

- Be on time and prepared for all court proceedings.
- Comply with court-ordered deadlines.
- Promptly identify and resolve conflicts of interest.
- Continuously represent the client in the proceeding, except for isolated, unusual, or unexpected circumstances as approved by the assigned judge.

- Conduct an initial meet with the client within three days of arraignment if in custody; promptly communicate with out-of-custody clients.
- Meet with the client in private, review charges, provide discovery, explain defenses, and answer questions.
- File and litigate appropriate motions and complete discovery.
- Prepare the client for plea, trial, and sentencing as required.

4. Scope of Representation

The term “Criminal Offender” and “Defendant” as used in this Agreement means persons determined to be indigent, 18 years of age or older charged with an offense under the statutes of the State of Michigan or ordinances of the Municipal Corporations within St. Joseph County, including those charged with probation violations. The term shall not include civil contempt cases such as non-support or violation of restraining orders.

The Attorney agrees to provide representation at Friend of the Court show cause hearings and PPO violation hearings without additional compensation. The Attorney shall provide representation on a rotating, weekly basis. The Chief Public Defender will provide a schedule to the courts specifying the weeks the Attorney will be assigned.

Except as provided below, the Attorney shall be responsible for complete representation in all proceedings through disposition by sentence or dismissal, including meritorious appeals to Circuit Court, even if disposition extends beyond the termination date of this Agreement. The Attorney's obligation to represent any client under this Agreement ends when the Attorney assumes judicial office. Before that date, the Attorney shall cooperate with the Chief Public Defender and the courts to transition or reassign all open matters as necessary.

5. Compensation (FY27 - As-Worked Basis)

- The Attorney shall be compensated only for actual time worked and properly documented under this Agreement. No advance, retainer, minimum payment, duty-week prepayment, or other guaranteed payment is due.
- The Attorney shall track all billable time on the approved spreadsheet, identify the applicable case type, and submit an invoice and completed timesheet at the end of each month after the work is performed.
- The County shall pay the Attorney for approved, properly documented hours actually worked during the preceding month at the applicable hourly rate stated below.
- The County has no obligation to pay for time not actually worked, time not properly documented, or work performed after the Attorney assumes judicial office.
- The Attorney will be paid per MIDC Standards at the following hourly rates:

- o Misdemeanor Cases: \$131.68/hour
- o Felony Cases: \$144.85/hour
- o Life Offense Felony Cases: \$157.98/hour
- The Chief Public Defender may audit timesheets to ensure accuracy and has final say in billing disputes.

6. Independent Contractor Status

The Attorney is an independent contractor. The County shall not provide facilities, benefits, or insurance and shall not be liable for taxes, insurance, or other obligations incurred by the Attorney.

7. Termination of Agreement

This Agreement is terminable as to the Attorney:

- Upon 30 days' written notice by either party;
- Upon 10 days' notice if Attorney becomes unable to perform due to disability for 20 days;
- Automatically upon death;
- Upon issuance of a public disciplinary order against the Attorney; or
- Automatically, immediately before the Attorney assumes judicial office in January 2027.

8. Compliance with MIDC Standards

This Agreement is subject to all standards adopted by the Michigan Indigent Defense Commission, including but not limited to:

- Standard 1 – Education and Training
- Standard 2 – Initial Interview
- Standard 3 – Investigation and Experts
- Standard 4 – Counsel at First Appearance and Other Critical Stages

Approved and agreed to by Timothy George and recommended by the Chief Public Defender of St. Joseph County:

Timothy George, Contract Attorney

Date

Keith M. Stickley, Chief Public Defender

Date

**APPROVED BY VOTE OF THE ST. JOSEPH COUNTY BOARD OF COMMISSIONERS
ON _____, 2026.**

Chairman, Board of Commissions

Gina Everson, County Clerk



COUNTY ADMINISTRATOR

Telephone: (269) 467-5617

125 Main St.
P.O. Box 277
Centreville, MI 49032-0277

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 9/15/2026

DEPARTMENT: Circuit Court Family Division/Juvenile Division

PREPARED BY: Judge Kevin Kane

SUBJECT: Childcare Fund 2027 Presentation & Approval

SPECIFIC ACTION REQUESTED:

Judge Kane will be presenting the fiscal year 2027 Childcare Fund budget approved by the state and will be needing the approval form signed by the chairperson so we can complete the budget process.

DESCRIPTION OF ACTION/BACKGROUND (dollar amount, purpose):

Childcare Fund Grant budget for fiscal year 2027

FUNDING DETAILS (Funding Source, Budget Amount, GL #, etc.):

Childcare Fund Grant budget for fiscal year 2027
GL # 292-295 and 292-662
County contributes \$377,740.50
State contributes \$850,221.50

County Child Care Budget Summary (DHS-2091)

Michigan Department of Health and Human Services (MDHHS)

Children's Services Agency

St. Joseph County for October 1, 2026 through September 30, 2027

Organization	Court Contact Person	Telephone Number	Email Address
St. Joseph County	Jenny A. Walden - CCF Organization Fiscal Staff	(269) 467-5563	waldenj@stjosephcountymi.org
Fiscal Year	MDHHS Contact Person	Telephone Number	Email Address
October 1, 2026 through September 30, 2027	Karen Marcath - CCF Organization Management	(269) 845-9911	MarcathK@michigan.gov

Cost Sharing Ratios		Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Court or Tribal Supervised	County 50% / State 50%	\$0.00	\$283,000.00	\$283,000.00
B. In-Home Care	County 25% / State 75%	\$60,040.00	\$884,922.00	\$944,962.00
C. County/Court-Operated Facilities	County 50% / State 50%	\$0.00	\$0.00	\$0.00
D. Subtotals (A+B+C)		\$60,040.00	\$1,167,922.00	\$1,227,962.00
E. Revenue		\$0.00	\$0.00	\$0.00
F. Net Expenditure		\$60,040.00	\$1,167,922.00	\$1,227,962.00

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Neglect Abuse		\$0.00	\$495,000.00	\$495,000.00

Please Note: The *Neglect/Abuse Out-of-Home Care* amount reflects ONLY the county court's share of these expenditures. Effective October 2019 the State of Michigan pays 100% of Neglect/Abuse Out-of-Home placements and the county then reimburses the state 50%.

Cost Sharing Ratios	County 0% / State 100% \$56,520.00 Maximum	MDHHS	Court	Combined
Basic Grant		\$0.00	\$56,520.00	\$56,520.00

Total Expenditure	\$1,284,482.00
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BUDGET DEVELOPMENT CERTIFICATION

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2026 through September 30, 2027; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.

Presiding Judge	Date <u>9/1/26</u>
County Director of MDHHS Signature 	Date <u>9/2/26</u>
Chairperson, Board of Commissioner's Signature	Date
And/or County Executive Signature	Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

AUTHORITY: Act 87, Publication of 1978, as amended.
COMPLETION: Required.
PENALTY: State reimbursement will be withheld from local government.

FISCAL YEAR 2026 (10/01/25-9/30/26)
CCF (Court) - BUDGET CONTROL SUMMARY
292-295/292-662

GL Number	Cash Code	CCF Service Components	FY 2026 Approved Budget	FY27 Budget
IN-HOME CARE				
		Juvenile Day Treatments (JDT)	303,890.00	362,028.00
		Juvenile Day Treatment Operating Costs		
292-295-706.140	JDT	Personnel Supervisor	74,100.00	92,512.00
292-295-706.100	JDT	Personnel Monitors/Asst. Supervisor (APT/1-2FT)	167,170.00	212,549.00
292-295-706.010/140/110	JDT	Personnel Admin-EM 5%, CC 10%, JW 5%	29,700.00	18,967.00
292-295-844.300	JDT	Personnel Travel (staff mileage reimbursement)	420.00	1,900.00
	JDT	Personnel Oper. Supplies/Ed. Materials/Prog. Activities	2,500.00	2,500.00
	JDT	Personnel Groceries/Kitchen Supplies/Meals	10,000.00	10,000.00
	JDT	Personnel Staff Training/Seminars/Conferences (travel)	2,000.00	2,000.00
	JDT	Correctional Math-Instructor/Tutor Tutors	5,400.00	8,100.00
	JDT	Medical Transportation (bus rides)	7,500.00	7,500.00
	JDT	Medical Drug/alcohol testing kits & labs	2,600.00	3,500.00
	JDT	Medical Incentives/Rewards	2,500.00	2,500.00
		Community Support Program (CSP)	434,648.00	477,894.00
292-662-844.090	INPO	Intensive Probation	340,548.00	
	INPO	Personnel Caseworkers-JK 100%; BB, MC, TS, MB 50%	230,398.00	200,597.00
	INPO	Personnel Admin-EM 15%, CC 25%, JW 30%	73,950.00	95,497.00
	INPO	Personnel Travel (staff mileage reimbursement)	17,500.00	19,000.00
	INPO	Personnel Oper. Supplies/Ed. Materials/Prog. Supplies	2,400.00	2,400.00
	INPO	Personnel Snacks, beverages, meals	2,000.00	2,000.00
	INPO	Personnel Staff Training/Seminars/Conferences (travel)	4,800.00	4,800.00
	INPO	Personnel Cell phones - Caseworkers	4,500.00	4,500.00
	INPO	Medical Drug/alcohol testing kits & labs	2,500.00	3,000.00
	INPO	Medical Rewards/Incentives/Camps/Field Trips	2,500.00	2,500.00
292-662-844.080	IHD	In-Home Detention	2,500.00	2,500.00
292-662-844.500	PRED	Preventative Education	5,000.00	
	PRED	Correctional Drug/Alcohol/Anger Management	2,000.00	5,000.00
	PRED	Correctional Peer Plus, Life Skills, Parenting/Support Group	3,000.00	5,000.00
292-662-844.100	COMS	Community Service	0.00	
	COMS	On call CSP Workers: wages, fringes, etc.		18,000.00
	COMS	Program Supplies		2,500.00
292-662-844.400	COMC	Community Care/Family Respite	6,000.00	6,000.00
292-662-844.130	OUTR	Counseling	78,600.00	
	OUTR	Correctional Evaluations/Risk Assessments	5,000.00	5,000.00
	OUTR	Correctional Individual Therapy	2,500.00	2,500.00
	OUTR	Correctional Group Therapy (including CSC)	1,100.00	1,100.00
	OUTR	Correctional Child Trauma Assessment Group "CTAG"	70,000.00	70,000.00
292-662-844.120	EMER	Emergency Needs	2,000.00	5,000.00
292-662-844.600	CPRF	Resource Families Supportive Services	6,000.00	6,000.00
		Wrap-Around Services		15,000.00
		Court Appointed Special Advocate (CASA)	30,000.00	45,000.00
292-662-844.107	CASA	CASA of SW Michigan, Inc.	30,000.00	45,000.00
		TOTAL IN-HOME CARE SERVICES	738,538.00	884,922.00
OUT OF HOME CARE				
292-662-844.010	FFC	Family Foster Care	8,000.00	8,000.00
		Institutional Care	275,000.00	275,000.00
292-662-844.030	AC	Detention	188,000.00	
292-662-844.035	AC-NSP	Detention-NSP	12,000.00	
292-662-844.040	PI	Private Institution	74,000.00	
292-662-844.045	PI-NSP	Private Institution-NSP	1,000.00	
		TOTAL OUT OF HOME CARE SERVICES	283,000.00	283,000.00
			1,021,538.00	1,167,922.00
BASIC GRANT				
		Basic Grant	55,694.00	56,520.00
292-662-844.140	BASG-CO	Basic Grant - Counseling	45,344.00	25,000.00
292-662-844.140	BASG-EM	Basic Grant - Electronic Monitoring	10,350.00	15,000.00
	BASG-CC	Basic Grant - Challenge Camp		5,000.00
	BASG-TI	Basic Grant - Youth Transportation Initiative		
		Public Transportation		2,520.00
		Drivers Education/License Assistance		6,000.00
		Other Transportation Needs		3,000.00
		Total Receipts Applied to CCF Reimbursement Expense	5,000.00	5,000.00
292-662-678.000		Net Court Ordered Receipts	2,500.00	2,500.00
292-662-676.105		Other Receipts - FOC	2,500.00	2,500.00

IHC EXPENDITURES SUBJECT TO 75% REIMBURSEMENT 663,691.50

OHC EXPENDITURES SUBJECT TO 50% REIMBURSEMENT 141,500.00

Total Reimbursement Due: 805,191.50

County Responsible for: 362,730.50

In-Home Care Summary (DHS-2093)
Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

I. List all service components which make up the IHC program and specify the requested information for each.

Court Service Components		Administration Unit	Gross Expenditure	Public Funding	CCF Net Expenditure
1	Community Support Program FY2027	Court	\$477,894.00	\$0.00	\$477,894.00
2	Court Appointed Special Advocate (CASA) FY2027	Court	\$45,000.00	\$0.00	\$45,000.00
3	Juvenile Day Treatment FY2027	Court	\$362,028.00	\$0.00	\$362,028.00
Subtotals - Court			\$884,922.00	\$0.00	\$884,922.00

MDHHS Service Components		Administration Unit	Gross Expenditure	Public Funding	CCF Net Expenditure
1	Case Aide DHS FY27	MDHHS	\$60,040.00	\$0.00	\$60,040.00
Subtotals - MDHHS			\$60,040.00	\$0.00	\$60,040.00

Total IHC	\$944,962.00	\$0.00	\$944,962.00
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II. For each service component listed above, complete a separate IN-HOME CARE/BASIC GRANT BUDGET DETAIL REPORT (DHS-2094), filling in the appropriate budget items.

AUTHORITY: Act 87, Public Acts of 1978, as amended. COMPLETION: Is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Community Support Program FY2027	In-Home Care

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
Juvenile Caseworker	Caseworker-Intensive (100%)	40.00	\$70,256.00
Juvenile Caseworker	Caseworker (50%)	20.00	\$31,198.00
Juvenile Caseworker	Caseworker (50%)	20.00	\$31,752.00
Juvenile Caseworker	Caseworker (50%)	20.00	\$30,191.00
On-Call Community Service/JDS	Community Service Monitor/Juv. Detention Specialists (PT-varies)	20.00	\$18,000.00
Juvenile Director	Juvenile Court Director (25%)	10.00	\$25,859.00
Juvenile Supervisor	Juvenile Court Supervisor (15%)	6.00	\$13,093.00
Juvenile Bookkeeper	Juvenile Court Bookkeeper (30%)	12.00	\$19,345.00
2. Fringe Benefits			
FICA			\$18,394.00
Health/Dental/Life/S&A			\$29,883.00
Workers Comp			\$605.00
Retirement/MERS			\$25,518.00
Total Personnel			\$314,094.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
Mileage/travel reimbursement for youth visits, transports to program services, etc.	\$0.76	25,000.00	\$19,000.00
2. Supplies and Materials (Description/Examples)	Yearly Cost		
Office supplies, program supplies (e.g. work gloves, jackets, boots, etc.) and education materials	\$2,400.00		
Snacks, beverages, meals, etc.	\$2,000.00		
3. Other Costs (Description/Examples)	Rate/Unit	Yearly Cost	
Staff Training, seminars and conferences/travel costs	\$400.00	\$4,800.00	
Cell phones/service for caseworkers	\$375.00	\$4,500.00	
Total Program Support			\$32,700.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
Preventative Education: Drug/Alcohol/Anger Management	\$125.00	week	40.00	\$5,000.00
Preventative Education: Peer Plus, Life Skills, Parenting/Support Group	\$125.00	week	40.00	\$5,000.00
Evaluations/Risk Assessments	\$500.00	session	10.00	\$5,000.00
Individual Therapy	\$125.00	hour/session	20.00	\$2,500.00
Group Therapy (including CSC)	\$110.00	hour/session	10.00	\$1,100.00
2. Closed End Contracts				
St. Joseph County Child Trauma Assessment Group "CTAG"				\$70,000.00
Total Contractual				\$88,600.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Community Service	50.00	\$50.00	\$2,500.00
In-Home Detention	100.00	\$25.00	\$2,500.00
Drug/Alcohol testing kits & labs	60.00	\$50.00	\$3,000.00
Emergency needs: clothing, fuel, groceries, medications, medical/dental expenses, glasses, etc.	50.00	\$100.00	\$5,000.00
Resource Families Supportive Services	240.00	\$25.00	\$6,000.00
Rewards/incentives/camps/field trips, etc.	50.00	\$50.00	\$2,500.00
Community Care/Family Respite	120.00	\$50.00	\$6,000.00
Wrap-Around	750.00	\$20.00	\$15,000.00
Total Non-Scheduled			\$42,500.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$477,894.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$477,894.00
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H. Program Specific Information:

1. Component Status	
☒ Continued	☐ Terminated ☐ Revised ☐ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☒ Delinquent ☒ Neglect	
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☒ CPS Category I or II ☒ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☒ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

CSP

The Community Support Program (CSP) is an In-Home Care Service Program intended to provide the target population served, early intervention services for youth who are within, or likely to come within the jurisdiction of the family court for delinquency, abuse or neglect and/or those affecting a youth's early return to the youth's home from foster care or institutional care. The Community Support Program is a combination of intensive services, placement prevention services, and Non-Scheduled Payments (NSP), provided by the Court to juveniles and their families. A court order and/or a signed youth/parent agreement will be in place with the objective of CSP to keep juveniles in their homes and prevent out of home placement, or if under the jurisdiction of the Court, to expedite the early return of the youth to the home, thereby reducing the number of days in foster care, out-of-home detention or residential care. Community Support Service component expenditures are non-judicial costs. Non-scheduled payments do not provide for basic family needs if they are available through other existing state and/or federal programs, regardless of eligibility. The CPS Category I and II cases are the only target population to receive Community Support Program services for the CPS category.

Our Community Support Program meets the Evidence-Based Practices (EBP) or Promising Practices requirements by providing services that are tailored to individual needs, supported by research, and aimed at reducing recidivism. Programs typically use validated assessment tools to identify the specific risks and needs of each youth, with interventions like Cognitive Behavioral Therapy (CBT), sex offender therapy, group therapy, and family therapy addressing the root causes of delinquency. Substance abuse and mental health issues are managed through evidence-based approaches like Motivational Interviewing (MI) and trauma-informed care, with preventative education classes and community service providing the youth with a better sense of self as well as others. Through continuous evaluation and a focus on individualized, research-driven interventions, Community Support Programs effectively align with EBP and Promising Practices standards.

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

- *Risk and Needs Assessment Tool (YASI) to be used before disposition
- *Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions
- *Detention Screening Tool (MJJAS/OYAS) to inform the use of secure detention

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine the need for community support services. All caseworkers have been trained and/or certified in conducting YASI, MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning. The Community Support Program components consist of the following In-Home Care Services:

1. INTENSIVE PROBATION

Under the general supervision of the Caseworker Supervisor/Referee, the Juvenile Intensive Probation Officer (JIPO) performs intensive probation services for delinquent youth and their families. Intensive Probation is for those youth whose assessment indicates the need for formal probation. The JIPO is responsible for developing a treatment plan for the youth to follow based on the Risk and Needs Assessment. JIPO will then supervise, provide consequences, and monitor youth placed on Intensive Probation to eliminate or modify inappropriate behavior. The JIPO coordinates supervision of delinquent youth at home, in the community, or in placement and monitors their progress. The JIPO also documents contacts with the youth, parents, employers, school officials, and other agencies involved with the youth and their family. In performing the duties of the JIPO, hours of operation may be altered to best fit the needs of services, the youth and their families.

Juveniles who are habitually delinquent also have an impact on the parents and add to the frustration of trying to instill a sense of responsibility in the juvenile. The parents are not always able to control the juvenile's behavior and at times require the Courts' authority to assist. These habitually delinquent juveniles would require placement out of the home, which may cause financial hardship for the family and/or court. To prevent placement out of the home, the JIPO may refer the juvenile to alcohol and drug therapy, community service, transitional education, electronic monitoring or any other court service as required or identified. Having an intensive program prevents out of home placement or allows early return of those juveniles in placement, which would ultimately reduce costs. It also provides structure for the youth, deters delinquent behavior, and lowers the recidivism rate of juveniles back into the court system. The areas of intended impact are specifically to reduce the number of days in out-of-home detention and provided Community Based Services as set-forth, once the youth is returned home.

2. PREVENTATIVE EDUCATION

Juveniles come under the Courts' jurisdiction for a multitude of reasons. The Court has identified the need for a preventative education program to address these issues so that the underlying causes can be addressed and reduce the recidivism rate and the need to place the youth out of the home and/or allow early return from placement. The program is designed as an early prevention program. Youths likely to come under the jurisdiction of the Court and those already under the jurisdiction of the Court will be addressed within the program. For youths likely to come under the jurisdiction of the Court, they must be referred by police, CMH or school authorities. A Risk Screening Tool is used prior to a Preliminary Hearing to determine if the youth would be eligible for diversion or consent probation and benefit from any of the preventative education options.

Adolescent Drug Education - Provides substance education services to juveniles who are or may come under jurisdiction of the Court due to illegal substance use or abuse.

Peer Plus Classes - Provides group interaction for teens. It is designed to emphasize the strengths and potential of the participants through a positive group environment. The goals of peer plus include reaching a greater understanding of self and others, acquiring more effective communication skills and learning ways to deal with stress and substance abuse issues.

Parenting Classes - these classes may be ordered by the Court or recommended to parents and/or guardians of juveniles on probation, to enable parents and/or guardians the ability to improve their parenting skills.

3. COMMUNITY SERVICE

The Community Service program allows juveniles to prevent court involvement by performing community service in lieu of a formal hearing. By understanding the court process in delinquent matters, the juvenile may opt for a consequence of a lesser degree and prevent further legal or court involvement. It is a standard Probation Order that if the youth is found violating their probation, in lieu of detention, community service would provide an immediate consequence. This allows the youth to remain in the community in lieu of out-of-home placement. The Community Service monitors are available on an on call/as needed basis. A Risk Screening Tool is used prior to a Preliminary Hearing to determine if the youth would be eligible for community service as a diversion option.

4. IN-HOME DETENTION SERVICES

The purpose of In-Home Detention (IHD) is to provide intensive supervision for youth early on either in their home or in foster care. If the Court has identified the youth as high risk of eventual institutionalization (based on the findings from the Risk and Needs Assessment), in-home detention is considered. The target population is youth who have committed crimes and may need out-of-home placement; repeat offenders who would be treated locally if close supervision were available. Most of the Courts' In-Home Detention costs are reimbursed by Regional Detention Support Services (RDSS) with an annual budgeted amount of \$30,000.00. The IHD services listed here are for in-home detentions that are non-reimbursable by RDSS.

The in-home workers (Juvenile Detention Specialists) assigned to youth are not case workers but are trained by the court and are matched with each youth on a case-by-case basis. The in-home worker (1) contacts the youth at least once daily or as agreed upon with the referee and case worker during the school week to assure compliance and talk to the youth and the family, (2) keeps in contact with the youth's regular case worker and reports any problems, needs, or violations as it relates to the youth. As progress is made with the in-home detention, the frequency of the visits decreases depending on the youth and the circumstances of the case.

5. COMMUNITY CARE/FAMILY RESPITE CARE

The purpose of the Community Care/Family Respite program is to provide supportive services (respite) to juveniles and their families and intervening at an early stage to treat youth that are at risk of out-of-home placement for problems of a delinquent nature. Due to the crisis in the home, it is necessary to separate the juvenile and the parent until emotions can be de-escalated to prevent violent and aggressive behavior. The rate per day may vary depending upon the difficulty of care.

6. RESOURCE FAMILIES SUPPORTIVE SERVICES

Resource Families Supportive Services is a St. Joseph County Family Court initiative to assist and provide family support services for foster care homes and families of abused, neglected, or delinquent youths who are under court jurisdiction or who are at a high risk of coming under court jurisdiction. The objective is to reduce trauma to children in out-of-home placement and provide supportive services to youths and their biological or foster families with the aim of preventing the removal of youth from their family home or facilitating the replacement of removed children back with the removal home. Financial assistance under the program would be for regular, but temporary, support services such as day care, transportation, respite, and similar services, which are not paid for by other funding sources.

7. EMERGENCY NEEDS (Non-Scheduled Payments)

The target population to be served in this component would be delinquent and neglect/abuse youths who would be at risk of being removed from the home had there not been money/finances available for emergency material needs for the family and/or appropriate incentives for following through with recommended changes the youth has been asked or ordered to make. This component would anticipate reducing both the number of days of family foster care and the number of days of residential treatment care by providing physical supplements and short-term emergency financial funds to parents and youth in crises. The caseworker will fill out the appropriate paperwork requesting specific material purchase(s) for the youth. The Family Court Judge and/or supervisor must give approval before the request is granted.

8. COUNSELING

Services include Outreach, CSC Offender Programs and Assessments. The Court will determine at a Preliminary Hearing whether the youth is at risk and whether intensive family intervention is needed. In many cases, substance abuse assessments and/or evaluations are necessary not only for the youth, but the parents as well to determine the course of treatment, counseling, or services provided. Drug and/or alcohol screens may be needed to aid the therapist in determining the extent and nature of treatment. Once a youth has been adjudicated for a sexual offense, an assessment will be done to determine the need and extent of treatment. For youths under the jurisdiction of the Court, the Massachusetts Assessment Youth Screening Instrument (MAYSI:

Mental Health Screening Tool administered by Pivotal) may be given so that specific programming and/or therapy can be administered based on the individual's needs. Assessment tools include: MAYSI, CAFAS and risk assessments. Indication that the child needs therapy, detention, institutionalization, or other out-of-home care would not be available without this component. Reports received from the therapist will show progress or lack thereof. Any violation or lack of effort on the part of the youth will be brought before the Court for further hearing. The Court also uses counseling for youth returning home after an out-of-home placement.

The St. Joseph County Child Trauma Assessment Group "CTAG" is a non-profit corporation established to perform trauma informed assessments and treatment recommendations for county neglected or abused juveniles. The assessments involve participation by four professionals and the use of proven testing instruments. The purpose is to identify specific areas of need and to formulate a treatment program. Treatment will be designed to reduce probable future healthcare, criminal justice, welfare and special education costs which could result if today's abused children are left untreated or improperly treated. Proper treatment will also reduce the number of abused children who go on to become abusive adults.

9. WRAP-AROUND

Wraparound is a collaborative effort between the St. Joseph County Family Treatment Court and coordinators/peer support workers and between the Adolescents in Recovery Court and caseworkers, case aides, and mentors who will serve the clients in their home. Services are provided to maintain at-risk delinquent or neglect/abuse minors in their own homes to avoid costly out of home placements/foster care and/or to accelerate the return of children and youth from out of home care. Community-based services are for children and youth under the jurisdiction of the court or at risk of being under the jurisdiction of the court. The services are to prevent or are an alternative to out-of-home care or will expedite a return home and excludes general prevention services for all youth at risk of juvenile justice systems involvement. This component's primary function will focus on maintaining or returning children and youth in their homes, which aligns with best practices in juvenile justice reform and family preservation. Services are delivered in a culturally responsive manner, considering the families background, values, and community support.

For neglect/abuse cases, this service will be ordered during participation in Family Treatment Court as an additional support to prepare a family for reunification or once reunification has been established. The Family Treatment Court team are contractual individuals who work with families and the court to provide services to the entire family to help children return to their home. These children/families have entered the court through a written petition that has been received and accepted by the court. This program collaborates with the local CMH agency, MDHHS, local attorneys, and local service providers. Family Treatment Court team members participate in court proceedings with the families and help them access all services available. These wraparound services are intensive, and clients/families are seen at least weekly on a face-to-face basis, though the Family Treatment Court team services are available 24/7. Family Treatment Court coordinators make referrals for substance abuse and mental health services, such as evaluations or treatment, family therapy, parenting classes, school collaboration, and crisis planning. The focus of this program is to reduce the number of days in family foster care for neglect/abuse children. By participating in the Family Treatment Court, 24/7 case management and peer support services are afforded to parents to help them become clean and sober, with the goal of having their children returned to them early, thereby reducing the number of days these children are in foster care. This component also assists in providing transportation to parents to attend programming such as parenting classes, sobriety and recovery groups, drug/alcohol testing, and intensive outpatient therapy, which aids in the return of children to their home and strengthening of family bonds. The transportation cost may also be used for facilitating visits between parents and children to establish strong bonds and help them return home sooner.

For juvenile justice youth, this service will be ordered as an in-home care component during participation in the Adolescents in Recovery juvenile mental health treatment court as an additional support to maintain the youth in their home by assisting the family in stabilizing the home environment and improving interpersonal dynamics between family members. A case service plan is developed from the results of approved screening and assessment tools prior to disposition and in collaboration with community mental health agency to identify goals, level of supervision, and requirements for staff contact. The court utilizes research-based juvenile probation standards as developed and approved by the State Court Administrative Office. Caseworkers supervise youth in the ARC program on formal probation to monitor progress in services, maintain contact with the youth, and ensure compliance with the case service plan. All caseworkers have been trained and/or certified in conducting MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. The ARC case aide provides in home contact with the youth and family to provide direct support to the youth and also to provide family coaching to assist in improving family dynamics and ensuring interactions are appropriate to reduce the likelihood of youth being removed from the home. ARC mentors provide one-on-one support to youth through encouragement, advice, life skills development, and regular check-ins to assist with maintaining youth's stability in the home. Mentors may be available to take youth out of the home for outings to provide respite and support to parents in deescalating conflict in the home and strive to reduce out of home placements of youth in the ARC program.

The wraparound Program does not pay judicial costs, nor is the program used to pay for basic family needs otherwise available through other federal or state assistance programs. While we do not employ a dedicated quality assurance officer, we have an internal plan in place to ensure ongoing quality assurance and program oversight, including regular case file reviews, staff feedback sessions, and periodic process evaluations

AUTHORITY: Act 87, Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Court Appointed Special Advocate (CASA) FY2027	In-Home Care

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the			Total Program Support
			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
CASA of Southwest Michigan, Inc.				\$45,000.00
Total Contractual				\$45,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$45,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$45,000.00
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H. Program Specific Information:**1. Component Status**

☒ Continued	☐ Terminated	☐ Revised	☐ New
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2. Target Population(s) Served - Check all that apply.

A. Children Under Jurisdiction of Court ☒ Delinquent ☒ Neglect		
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☒ CPS Category I or II ☒ Children likely to come under Jurisdiction of the Court		

3. Area(s) of Intended Impact - Check primary area(s) only.

A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☒ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)
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4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care
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I. Program Description - Must be completed for all components, except those being terminated, each year.

CASA

The Court Appointed Special Advocates (CASA) of Southwest Michigan, Inc. is a Michigan non-profit corporation operating in Berrien County and St. Joseph County, Michigan. This program serves children under the jurisdiction of the St. Joseph County Probate Court. The CASA program recruits, trains, monitors and supports citizen volunteers who advocate for the best interests of children who are victims of abuse or neglect.

Volunteer training is extensive and consists of 30+ hours of specialized instruction on relevant subjects that increase their capacity to provide high-quality advocacy. Subjects include trauma-informed care, child development, cultural sensitivity, family dynamics, the legal process educational/medical/social advocacy. All volunteer advocates attend court hearings as a component of their training. The training curriculum is designed by National CASA, supported by Michigan CASA and implemented by the local program. Once volunteers complete training, they are sworn in by a jurist from the St. Joseph County Probate court and appointed to an active case by Court Order. The volunteer to child ratio will never exceed 1:6 and is often 1:2. The CASA volunteer then visits with the assigned child or sibling group once every 7-10 days. Along with the knowledge gained from consistent contact, the CASA volunteer makes various other case contacts to gather additional information and is required to communicate with all relevant professionals serving the child(ren) and submit court reports with recommendations at every hearing. The goal is to speak for the best interest of the child(ren) and collaborate actively with the Michigan Department of Health and Human Services or their designee that each child is placed in a safe, permanent home as quickly as possible. CASA volunteers not only provide direct service to children but often provide services to other individuals supporting the child(ren), including family members. Those services include referrals, information, community resources and encourage consistent collaboration between the family and the professionals. The CASA program helps to accelerate the early return of children from out-of-home care and prevents children from languishing as temporary wards of the Court. The intended impact of this program is to reduce the number of days youth spend in foster care and residential treatment programs. Case service plans identify a goal (or concurrent goal) of reunification unless the parental rights have been terminated. When parental rights have been terminated, CASA's objective is to advocate for permanency as quickly as possible. Services provided to the children and their families, including CASA advocacy, are provided during the time the children are in placement and may continue after reunification.

This program provides in-home-care services for youth, with a goal of early return, and is not required to apply the intensive caseload ration and contact standards. However, the CASA program follows guidelines and standards from Michigan CASA which require volunteers to meet with their assigned child(ren) every 7-10 days, on average with some exceptions (for example, children placed outside St. Joseph County, children who are missing/AWOL, children who are in the process of reunification or pre-adoption and a step down approach is warranted).

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

- *Risk and Needs Assessment Tool (YASI) to be used before disposition
- *Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions
- *Detention Screening Tool (MJJAS/OYAS) to inform the use of secure detention

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine the need for CASA services in delinquency cases. All caseworkers have been trained and/or certified in conducting YASI, MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning.

No expenses are utilized for judicial costs through the CASA program.

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: Is Required.

PENALTY: State reimbursement will be withheld from local government

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Juvenile Day Treatment FY2027	In-Home Care

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
JDT Supervisor	JDT Supervisor	40.00	\$70,613.00
JDT Assistant Supervisor	JDT Assistant Supervisor	40.00	\$48,253.00
JDT Monitor	JDT Monitor PT	29.00	\$25,116.00
JDT Monitor	JDT Monitor PT	29.00	\$32,512.00
JDT Monitor	JDT Monitor PT	29.00	\$32,053.00
JDT Monitor	JDT Monitor PT	29.00	\$28,215.00
JDT Monitor	JDT Monitor PT	29.00	\$25,400.00
Juvenile Director	Juvenile Court Director (10%)	4.00	\$10,343.00
Juvenile Supervisor	Juvenile Court Supervisor (5%)	2.00	\$4,532.00
Juvenile Bookkeeper	Juvenile Bookkeeper (5%)	2.00	\$3,193.00
2. Fringe Benefits			
FICA			\$19,754.00
Health/Dental/Life/S&A			\$9,450.00
Workers Comp			\$483.00
Retirement/MERS			\$14,111.00
Total Personnel			\$324,028.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
Reimburse staff for transporting students, purchase supplies, etc.	\$0.76	2,500.00	\$1,900.00
2. Supplies and Materials (Description/Examples)			Yearly Cost
Operating supplies, educational materials, program activities, etc.			\$2,500.00
Groceries, school meals, kitchen supplies, etc.			\$10,000.00
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
Staff Training, seminars and conferences/travel costs	\$400.00		\$2,000.00
* Must comply with the definitions and limits listed for court operated facilities in the			Total Program Support
			\$16,400.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
Tutoring	\$25.00	8 hours/week	324.00	\$8,100.00

2. Closed End Contracts	
Total Contractual	\$8,100.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Student bus rides and/or gas cards	300.00	\$25.00	\$7,500.00
Drug/Alcohol testing kits & labs	70.00	\$50.00	\$3,500.00
Rewards/incentives, etc.	50.00	\$50.00	\$2,500.00
Total Non-Scheduled			\$13,500.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$362,028.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$362,028.00
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H. Program Specific Information:

1. Component Status			
☒ Continued	☐ Terminated	☐ Revised	☐ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☒ Delinquent ☐ Neglect	
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☐ CPS Category I or II ☒ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☒ Number of Days of Out-of-Home Detention ☐ Number of Adjudications ☐ Number of Days of Shelter Care ☒ Number of Days of Family Foster Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)	

4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home

☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

JDT

The Juvenile Day Treatment (JDT) In-Home Care Program is intended to provide delinquent children, the target population served, early intervention services for those youth under jurisdiction of the Court or with a written complaint or likely to come under the jurisdiction of the Court. A Risk and Needs Assessment is completed to determine if ordering a youth into JDT is beneficial. The objective is to treat the youth within the home and to prevent out-of-home placement, or to expedite early return to the home from foster care or institutional care, thereby reducing the number of days in foster care, out-of-home detention or residential care. Expenditures for the JDT Program are for non-judicial costs.

Our Juvenile Day Treatment Program meets the Evidence-Based Practices (EBP) or Promising Practices requirements by providing services that are tailored to individual needs, supported by research, and aimed at reducing recidivism. Programs typically use validated assessment tools to identify the specific risks and needs of each youth, with interventions like Cognitive Behavioral Therapy (CBT), sex offender therapy, group therapy, and family therapy addressing the root causes of delinquency. Educational and vocational services help youth stay engaged and develop skills for long-term success, while restorative justice elements encourage accountability and conflict resolution. Substance abuse and mental health issues are managed through evidence-based approaches like Motivational Interviewing (MI) and trauma-informed care, with skill-building programs focused on anger management, communication, and life skills. Programs that incorporate innovative or pilot approaches, such as alternative schooling models or experiential learning, may meet Promising Practices standards by showing early success in improving outcomes. Through continuous evaluation and a focus on individualized, research-driven interventions, juvenile day treatment programs effectively align with EBP and Promising Practices standards.

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

*Risk and Needs Assessment Tool (YASI) to be used before disposition

*Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions

*Detention Screening Tool (MJJAS/OYAS) to inform the use of secure detention

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine the need for Juvenile Day Treatment services. All caseworkers have been trained and/or certified in conducting YASI, MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. Referrals can be made for any youth at risk for negative behaviors and/or truancy in the public school system. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning.

Juvenile Day Treatment is administered by the Juvenile Division of the 45th Circuit Court, Family Division by a court order and/or a signed youth/parent agreement. The objective is to keep the juvenile in the home and to prevent out of home placement, or to affect the early return to the home from foster care or institutional care. Educational instruction is provided from 8:00 am to 3:00 pm with both a contracted special education instructor/tutor and Sturgis Public School online coursework. The afternoon portion (until 6:00 pm) focuses on treating the youth through a variety of individual and group therapeutic services, tutoring in academic areas, life skill education, and exposing the youth to opportunities for personal growth. Parents may be court ordered to participate in weekly parenting classes, to enable them to better understand why their child got into trouble and how they can become more effective parents.

The Juvenile Day Treatment Program allows for the least restrictive placement and, in conjunction with other in-home care services, allows for avoidance of more costly out of home placements. Youth can attend school locally in a setting that is safe, consistent, and supportive. They not only receive an education, but the youth also learn and develop social skills, anger management skills, greater respect for themselves and others, and improvement of their self-image. Credit recovery is also a major component of the Juvenile Day Treatment Program. Through the Sturgis Public School online coursework, youth can catch up on credits. This opportunity for credit recovery is not only provided throughout the school year, but also during the summer. Any youth on probation can be recommended by their probation officer to attend.

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: Is Required.

PENALTY: State reimbursement will be withheld from local government

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Case Aide DHS FY27	In-Home Care

A. Personnel

Administrative Unit:

☒ MDHHS

☐ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
Case Aide	\$19.00	1 hour + \$.40 out of county mileage	790.00	\$15,010.00
Case Aide	\$19.00	1 hour + \$.40 out of county mileage	790.00	\$15,010.00
Case Aide	\$19.00	1 hour + \$.40 out of county mileage	790.00	\$15,010.00
Case Aide	\$19.00	1 hour + \$.40 out of county mileage	790.00	\$15,010.00
2. Closed End Contracts				
Total Contractual				\$60,040.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost

Total Non-Scheduled

\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$60,040.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$60,040.00
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H. Program Specific Information:

1. Component Status			
☒ Continued	☐ Terminated	☐ Revised	☐ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☐ Delinquent ☒ Neglect	
B. Children NOT Under Jurisdiction of Court ☐ Written Complaint ☒ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Days of Out-of-Home Detention ☐ Number of Adjudications ☐ Number of Days of Shelter Care ☒ Number of Days of Family Foster Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)	

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Formally known as Youth & Family Support Services, this programs target population will assist CPS workers with a Cat I & II case in avoiding removal of children at imminent risk and/or assisting FC workers with an active foster care case in facilitating reunification of a family. The worker must certify that these services are necessary to prevent removal or prevent placement in voluntary foster care or accomplish an early return home of a child either from foster care or to transition the youth from a residential setting back into their home and community.

Case Aides receive referrals that include face-to-face services in the home working directly with the family helping them with hands-on tasks of parenting which may include establishing boundaries, improving communications with schools and medical providers, or strength-based parenting practices. Case Aides also receive referrals to provide supervision of regular, frequent and consistent parenting time and sibling visits necessary to support familial bonding towards reunification.

Furthermore, Case Aides work with families the court and/or DHHS have deemed at risk of having a high risk of out of home placement for their children due to abuse/neglect, or they work with families whose children have been placed out of home. All these services are focused on providing early intervention to treat and maintain children safely in their home or effect early reunification from foster care to transition the youth from a residential setting back into their home and their community to ensure permanency for the children in a timely manner. Case Aides will service no more than 20 youth at any given time. NSPs are not for basic needs that are available through other funding sources.

The intended areas of impact of this Case Aide Program are to accelerate an early return home to reduce the days of children in foster care, reduce days of care in residential treatment and provide early intervention to treat within the child's home to prevent removal of at-risk children.

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

Basic Grant Summary (DHS-2095)
Michigan Department of Health and Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

I. List all service components which make up the county Basic Grant program, and specify the requested information for each.

Court Service Components		Administration Unit	Cost to Basic Grant
1	Challenge Camp FY27	COURT	\$5,000.00
2	Clinical Counseling FY27	COURT	\$25,000.00
3	Electronic Monitoring FY27	COURT	\$15,000.00
4	Youth Transportation Initiative	COURT	\$11,520.00
		Subtotals - Court:	\$56,520.00

MDHHS Service Components		Administration Unit	Cost to Basic Grant
1			
		Subtotals - MDDHS:	

Total Basic Grant: \$56,520.00

II. For each service component listed above, complete a separate IN-HOME CARE/BASIC GRANT BUDGET DETAIL REPORT (DHS-2094), filling in the appropriate budget items.

AUTHORITY: Act 87, Public Acts of 1978, as amended RESPONSE: Required. PENALTY: State reimbursement will be withheld from local government.	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Clinical Counseling FY27	Basic Grant

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the			Total Program Support
			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
Total Contractual				\$0.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Clinical Counseling	200.00	\$125.00	\$25,000.00
Total Non-Scheduled			\$25,000.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$25,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$25,000.00
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H. Program Specific Information:

1. Component Status			
☒ Continued	☐ Terminated	☐ Revised	☐ New

2. Target Population(s) Served - Check all that apply.		
A. Children Under Jurisdiction of Court ☒ Delinquent ☒ Neglect		
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☒ CPS Category I or II ☒ Children likely to come under Jurisdiction of the Court		

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In:	☒ Number of Days of Out-of-Home Detention
☐ Number of Youth Petitioned	☐ Number of Days of Shelter Care
☐ Number of Adjudications	☒ Number of Days of Residential Treatment Care
☒ Number of Days of Family Foster Care	☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Clinical Counseling: Basic Grant

The Clinical Counseling Basic Grant program is to provide early intervention to treat problems of delinquency and/or neglect within the child's home or to expedite the child's return from foster care or institutional care, thereby reducing the number of days in foster care, out-of-home detention, or residential care. Expenditures for the Clinical Counseling Basic Grant program does not pay judicial costs, nor is the program used to pay for basic family needs otherwise available through other federal or state assistance programs.

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

*Risk and Needs Assessment Tool (YASI) to be used before disposition

*Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine the need for clinical counseling services. All caseworkers have been trained and/or certified in conducting YASI and MAYSI-2 and referrals will be based on those assessment/screening tools. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning.

The Clinical Counseling component will be administered as follows: A youth will be under court jurisdiction or likely to come under court jurisdiction if a petition is filed with the Court. The youth must meet two or more of these risk factors: (1) reported abuse/neglect of the youth, (2) history of school truancy, suspensions, or expulsion, (3) run away from home, (4) use of alcohol or drugs, (5) ineffective, inconsistent, or non-existent parental control, (6) negative or delinquent peer relationships. Once under court jurisdiction and two or more of the above risk factors apply, a counselor or therapist will be contacted to begin counseling services with the youth and/or his parents/family.

The Clinical Counseling Program meets the Evidence-Based Practices (EBP) or Promising Practices requirements by providing services that are tailored to individual needs, supported by research, and aimed at reducing recidivism. Programs typically use validated assessment tools to identify the specific risks and needs of each youth, with interventions like Cognitive Behavioral Therapy (CBT) and family-based therapies such as Functional Family Therapy (FFT) or Multisystemic Therapy (MST) addressing the root causes of delinquency. Preventative education, Community Service, and Counseling services help youth stay engaged and develop skills for long-term success, while restorative justice elements encourage accountability and conflict resolution. Substance abuse and mental health issues are managed through evidence-based approaches like Motivational Interviewing (MI) and trauma-informed care, with skill-building programs focused on anger management, communication, and life skills.

Clinical Counseling provides services to youth to allow them to remain at home and in the community. Those services include assessments, individual counseling (one hour per week or more as needed), and intensive confrontive counseling. The youths in this program component have difficult problems to overcome and some take longer than others to reach various levels of improvement. Substantial savings in detention and/or residential care have been shown because of this program.

While we do not employ a dedicated quality assurance officer, we have an internal plan in place to ensure ongoing quality assurance and program oversight, including regular case file reviews, staff feedback sessions, and periodic process evaluations

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Electronic Monitoring FY27	Basic Grant

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the			Total Program Support
			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
House Arrest Services, Inc.				\$15,000.00
Total Contractual				\$15,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$15,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$15,000.00
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H. Program Specific Information:

1. Component Status			
☒ Continued	☐ Terminated	☐ Revised	☐ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☒ Delinquent ☒ Neglect	
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☐ CPS Category I or II ☒ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☒ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☐ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Electronic Monitoring: Basic Grant

The Electronic Monitoring Basic Grant program is to provide early intervention to treat problems of delinquency and/or neglect within the child's home or to expedite the child's return from foster care or institutional care, thereby reducing the number of days in foster care, out-of-home detention or residential care. Expenditures for the Electronic Monitoring Basic Grant Program do not pay judicial costs, nor is the program used to pay for basic family needs otherwise available through other federal or state assistance programs.

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

- *Risk and Needs Assessment Tool (YASI) to be used before disposition
- *Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions
- *Detention Screening Tool (MJJAS/OYAS) to inform the use of secure detention

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine the need for electronic monitoring services. All caseworkers have been trained and/or certified in conducting YASI, MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning.

Our Electronic Monitoring Program meets the Evidence-Based Practices (EBP) or Promising Practices requirements by providing services that are tailored to individual needs, supported by research, and aimed at reducing recidivism. Programs typically use validated assessment tools to identify the specific risks and needs of each youth, with interventions like Cognitive Behavioral Therapy (CBT) and family-based therapies such as Functional Family Therapy (FFT) or Multisystemic Therapy (MST) addressing the root causes of delinquency. Preventative education, Community Service, and Counseling services help youth stay engaged and develop skills for long-term success, while restorative justice elements encourage accountability and conflict resolution. Substance abuse and mental health issues are managed through evidence-based approaches like Motivational Interviewing (MI) and trauma-informed care with skill-building programs focused on anger management, communication, and life skills.

The Electronic Monitoring component will be administered as follows: A youth will be under court jurisdiction or likely to come under court jurisdiction if a petition is filed with the Court. The youth must meet two or more of these risk factors: (1) reported abuse/neglect of the youth, (2) history of school truancy, suspensions, or expulsion, (3) run away from home, (4) use of alcohol or drugs, (5) ineffective, inconsistent, or non-existent parental control, (6) negative or delinquent peer relationships. Once under court jurisdiction and two or more of the above risk factors apply, Electronic Monitoring will be used as an alternative to removal of the youth from their home or used to accelerate the early return of the youth from secure detention, residential placement or other out-of-home care. The tether provides additional accountability for the youth in the community by:

- Providing a relatively inexpensive way to consequent delinquent behavior
- Youth can be monitored at home allowing for the least restrictive placement
- Youth can still attend school/work while remaining in the community

In this program, juveniles are ordered to be detained in their own homes rather than in a juvenile facility pending a formal hearing. Program rules and restrictions are monitored by means of an around-the-clock GPS tether program that is overseen by a probation officer. If a violation occurs, home detention with electronic monitoring may be revoked and juvenile will be ordered into secure detention. Substantial savings in detention and/or residential care have been shown because of this program. Through continuous evaluation and a focus on individualized, research-driven interventions, electronic monitoring programs effectively align with EBP and Promising Practices.

While we do not employ a dedicated quality assurance officer, we have an internal plan in place to ensure ongoing quality assurance and program oversight, including regular case file reviews, staff feedback sessions, and periodic process evaluations.

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Youth Transportation Initiative	Basic Grant

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the			Total Program Support \$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
Total Contractual				\$0.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Public Transportation	126.00	\$20.00	\$2,520.00
Drivers Education and/or License Assistance	20.00	\$300.00	\$6,000.00
Incentives	30.00	\$100.00	\$3,000.00

Total Non-Scheduled

\$11,520.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$11,520.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$11,520.00
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H. Program Specific Information:

1. Component Status			
☐ Continued	☐ Terminated	☐ Revised	☒ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☒ Delinquent ☒ Neglect	
B. Children NOT Under Jurisdiction of Court ☐ Written Complaint ☐ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☒ Number of Days of Out-of-Home Detention ☐ Number of Adjudications ☐ Number of Days of Shelter Care ☒ Number of Days of Family Foster Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)	

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Youth Transportation Initiative: Basic Grant

The Court has identified transportation as a major barrier to youth succeeding in our rural community. Many youth live in families where parents are unable to provide transportation for court-required services including mental health treatment, community service, educational programming, and drug testing. Additionally, youth are unable to obtain employment to work towards independence and life skills without reliable, consistent transportation. Addressing the transportation barriers for youth will ensure they are able to participate in necessary services and therefore assist in creating stability in their lives and homes to reduce the likelihood that they will be placed out of the home in foster care, detention, or residential facilities. Expenditures for the Youth Transportation Initiative do not pay judicial costs, nor is the program used to pay for basic family needs otherwise available through other federal or state assistance programs.

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

- *Risk and Needs Assessment Tool (YASI) to be used before disposition
- *Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions
- *Detention Screening Tool (MJJAS/OYAS) to inform the use of secure detention

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine the need for transportation assistance. All caseworkers have been trained and/or certified in conducting YASI, MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning.

The Youth Transportation Initiative component will be administered as follows: A youth will be under court jurisdiction, either as a delinquent or as a permanent ward. Once under court jurisdiction, if transportation issues are determined to be the primary barrier in that youth participating in court-ordered services or progressing towards independent living, the Court can utilize the funds to assist in addressing the identified transportation barriers, including but not limited to purchasing public transportation passes, assisting the youth in driver's education courses and applying for a driver's license, or providing direct transportation for the youth to/from necessary services and programming.

The Youth Transportation Initiative meets the Evidence-Based Practices (EBP) or Promising Practices requirements by providing services that are tailored to individual needs, supported by research, and aimed at reducing recidivism. This program is aimed at reducing the number of days the youth is placed out of home as well as reducing the number of days the youth is removed from school and community.

While we do not employ a dedicated quality assurance officer, we have an internal plan in place to ensure ongoing quality assurance and program oversight, including regular case file reviews, staff feedback sessions, and periodic process evaluations

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
St. Joseph County for October 01, 2026 through September 30, 2027

Service Component (Full Title/Name)	Component Type
Challenge Camp FY27	Basic Grant

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages

Name(s)	Job Title	Hours/Week	Yearly Cost

2. Fringe Benefits

Total Personnel	\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the		Total Program Support	\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
Midcourse Correction Challenge Camps	\$500.00	weekend	10.00	\$5,000.00
2. Closed End Contracts				
Total Contractual				\$5,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$5,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$5,000.00
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H. Program Specific Information:

1. Component Status			
☐ Continued	☐ Terminated	☐ Revised	☒ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☒ Delinquent ☐ Neglect	
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☐ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☒ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Challenge Camp: Basic Grant

The Challenge Camp Basic Grant program is to provide early intervention to treat problems of delinquency and/or neglect within the child's home or to expedite the child's return from foster care or institutional care, thereby reducing the number of days in foster care, out-of-home detention or residential care. Expenditures for the Challenge Camp Basic Grant Program do not pay judicial costs, nor is the program used to pay for basic family needs otherwise available through other federal or state assistance programs.

The Court will utilize research-based, juvenile specific probation standards and utilize the guidelines set forth by MDHHS and approved by SCAO:

- *Risk and Needs Assessment Tool (YASI) to be used before disposition
- *Risk Screening Tool (YASI) & Mental Health Screening Tool (MAYSI-2) to guide diversion and consent calendar decisions
- *Detention Screening Tool (MJJAS/OYAS) to inform the use of secure detention

A Risk and Needs Assessment and/or A Risk Screening Tool is completed to determine if Challenge Camp is an acceptable program in order to keep the youth out of a detention facility. All caseworkers have been trained and/or certified in conducting YASI, MAYSI-2 and MJJAS and referrals will be based on those assessment/screening tools. All assessment/screening tool data is collected, tracked and maintained in Youthcenter and used for individual case planning.

The Challenge Camp component will be administered as follows: A youth will be under court jurisdiction. Once under court jurisdiction, if the youth continues the delinquent behavior and is brought before the court on a probation violation, Challenge Camp could be used as an alternative to removal of the youth from their home into a detention facility.

Our Challenge Camp Program meets the Evidence-Based Practices (EBP) or Promising Practices requirements by providing services that are tailored to individual needs, supported by research, and aimed at reducing recidivism. Challenge Camp is designed to build a foundation for personal, social, and spiritual growth. It works to develop analytical thinking skills, confidence, and coping strategies for facing adversity. In this program, the juvenile is ordered to participate in a 46-hour training weekend through a formal hearing. This program is aimed at reducing the number of days the youth is placed out of home as well as reducing the number of days the youth is removed from school and community.

While we do not employ a dedicated quality assurance officer, we have an internal plan in place to ensure ongoing quality assurance and program oversight, including regular case file reviews, staff feedback sessions, and periodic process evaluations

AUTHORITY: Act 87, Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

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2025 Annual Report

St. Joseph County

Probate Court

as of August 2026

THE PROBATE COURT

Honorable Kevin M. Kane

The Probate Court encompasses many areas, such as all mental health petitions and involuntary commitments, guardianship and conservatorship actions for both adults and minors, developmentally disabled person guardianship actions, decedent's estates, contested trusts, personal protection orders, name changes, adoptions, and miscellaneous filings such as delayed registration of births. Probate Court is also the venue for some obscure actions such as boundary commission disputes, election recalls, and drain appeals. The Probate Court is also the keeper of records for wills deposited for safekeeping, secret marriages, and general genealogy records.

Although a few of the above duties are technically under the jurisdiction of the Family Division of the Circuit Court, they are processed and handled through the Probate Office by Probate Staff. Things such as personal protection orders, name changes, emancipations, and adoptions, to name a few, are all handled by the Probate Judge but are Circuit Court Family Division matters.

Current Staff

(as of August 2026)

Honorable Kevin M. Kane – Probate Court & Circuit Court Family Division Judge

Savannah Bohanon – Probate Register & Judicial Assistant (as of January 2026)

Tracy Larson – Deputy Register (as of July 2025)

Emily Hinkley – Deputy Register (as of July 2025)

Rosemary Gest & Alison Fletcher – Guardianship & Adoption Investigators

Judge Kevin M. Kane was elected to the bench for his first term starting in January of 2025. Judge Kane had served as our Juvenile and Family Court Director/Referee for eight years before taking the bench as Judge. Judge Kane has now served as the Judge to both the Probate and Circuit Court Family Division Courts since January of 2025.

Staffing and Office Operations

The Probate Court staff works collaboratively to maintain court records, process filings, assist court users, support courtroom operations, and ensure continuity across the many case types handled by the Probate Court. Staff members cross-train in multiple areas to provide consistent service and coverage. Probate also utilizes two guardianship and adoption investigators who assist the Court with investigations as required in guardianship and adoption matters.

Courtroom Availability

During 2025, Probate Court staff continued to settle into the Three Rivers courthouse location. In March 2026, Circuit Court staff also relocated to the Three Rivers campus, and Probate Court began sharing its courtroom with the Circuit Court trial docket. As a result, Probate Court currently has access to the courtroom for only three days each month.

Probate staff has worked diligently to keep pace with their own hearing docket despite the limited courtroom availability. Following a complete staff turnover during the summer of 2025, the office successfully eliminated the resulting backlog in processing newly filed cases and returned those administrative functions to a current status, at this time. However, the continued limitation on available courtroom time presents a significant challenge and will undoubtedly affect Probate Court's ability to maintain timely hearing schedules.

The Circuit Court staff has made every effort to work collaboratively with Probate Court staff, and the issue is not one of cooperation or personnel. Rather, the difficulty is simply the lack of sufficient courtroom space to accommodate the needs of both court dockets. Probate staff will continue to work as efficiently and collaboratively as possible, but additional courtroom availability is necessary to prevent future delays and case flow backlogs.

Technology Advancements

Probate Court has participated in the testing and implementation of OnBase 25, working through the transition to the updated system and incorporating it into our daily operations. Currently, Probate Court continues to accept paper filings for all case types. While electronic filing through MiFILE remains a future consideration, there is currently no planned date for Probate Court to begin implementation.

Training

Probate Court staff continue to prioritize ongoing education and professional development. Staff attend the Michigan Probate and Juvenile Registers Association (MPJRA) trainings held in both the fall and spring, which provide valuable updates on court procedures, legislative changes, and best practices.

Case Management

The Probate Court also adheres to the Michigan Court Rules time guidelines and SCAO Administrative Orders regarding case flow management. Continuing the practice established in 2025 and moving into 2026, Judge Kane conducts the majority of Probate Court hearings in person. The Court has found that, in general, parties tend to take the court process more seriously and participate more meaningfully when required to appear in person, in addition to the other benefits of in-person proceedings discussed in the prior annual report.

At the same time, the Court continues to experience an increase in its probate caseload. Through August 31, 2025, the Probate Court opened 204 new cases, compared with 259 new cases during the same period in 2026. This represents an increase of 55 newly opened cases, or approximately 27 percent, over the same eight-month period. This increase has occurred while the Probate Court has also been adapting to sharing courtroom space and available hearing time with the Circuit Court's criminal docket. Despite the increased case volume and the additional scheduling considerations associated with coordinating shared courtroom resources, the Court remains committed to managing its docket efficiently, complying with applicable case flow guidelines, and maintaining meaningful and effective court proceedings.

While in-person hearings remain the Court's preferred practice in most matters, Zoom continues to be an effective and appropriate option in certain cases. The ability to utilize remote proceedings when appropriate provides the Court with additional flexibility in managing its growing caseload while maintaining timely access to the Court. Accordingly, Zoom technology will continue to be utilized when the circumstances of a particular case make remote participation the most practical and effective option.

2025

Annual Report

St. Joseph County

Commission on Aging



From the Director



As I look back on 2025, I am reminded of the many ways the St. Joseph County Commission on Aging supports older adults throughout our community. Whether someone visits our centers for exercise and lunch, relies on Meals on Wheels, needs help at home, lives in our Rivers Residences, or simply needs help finding the right resource, our goal remains the same: to help older adults remain healthy, independent, connected and valued.

Nutrition Services continued to provide much more than food. Approximately 150,000 meals were served during the year, including meals to 462 Home-Delivered Meal participants. Nearly 1,300 individuals dined at our enrichment centers, while approximately 1,400 participated in our Restaurant Program. Special celebrations, cards and treats, and community partnerships helped make meals an opportunity for connection as well as nourishment.

Our In-Home Services program served 114 older adults, providing 4,847 hours of homemaking, 298 hours of personal care and 114 hours of respite care. Chore services also helped with yardwork, grab bars, light repairs and other projects that support safety and independence at home. Demand for these services remains strong, making the recruitment of additional in-home aides an ongoing priority.

The Rivers Residences remained fully occupied and continued to provide more than housing. Residents benefit from a built-in community, with daily opportunities for conversation, meals, activities and social connection, all while maintaining their independence.

Life Enrichment also had a tremendous impact in 2025. More than 1,500 different people checked into the Rivers and Oaks Enrichment Centers and spent more than 174,000 hours there. The COA made more than 30,000 hours of activities available, including approximately 6,000 hours of exercise and more than 700 hours of Evidence-Based Disease Prevention classes. Those hours represent far more than activities—they represent friendships, movement, laughter, learning and a sense of belonging.

What I am most proud of is that the COA meets older adults wherever they are in life. Some come to us for friendship and activity. Others rely on us for meals, help at home, caregiver support or housing. The Commission on Aging is here for all of them.

None of this would be possible without our dedicated staff, volunteers, instructors, Advisory Board members, community partners and the continued support of St. Joseph County. I am proud of what we accomplished together in 2025 and grateful for the trust our community continues to place in the Commission on Aging.

Pamela Riley, Au.D.
Executive Director

Nutrition Services Annual Report



Throughout the year, Nutrition Services continued to provide far more than meals. Through special events, community partnerships, themed celebrations, and thoughtful touches for both congregate and Home-Delivered Meal participants, the program worked to reduce isolation, encourage socialization, and make mealtimes something participants could look forward to.

Program Impact

During the year, Nutrition Services:

- Served approximately 150,000 meals
- Welcomed 1,296 individuals who ate at our enrichment centers
- Provided Home-Delivered Meals to 462 participants
- Served approximately 1,400 individuals through the Restaurant Program
- Prepared breakfast boxes and boxed lunches for COA trips throughout the year

Home-Delivered Meals & Friendly Reassurance

Special efforts were made throughout the year to provide additional encouragement and connection to participants receiving services at home.

- Cards and treats were delivered monthly to Home-Delivered Meal participants.
- YATC students made cards twice a week throughout the school year for Home-Delivered Meal clients.
- Immaculate Conception School made special treats to be distributed through the Friendly Reassurance Program.

These partnerships helped bring an added personal connection to participants who may have limited opportunities for social interaction.

Dinner Night Out

Dinner Night Out continued to provide participants with an opportunity to enjoy a special evening meal, entertainment, and fellowship. Themed dinners included:

- March – St. Patrick’s Day Dinner
- May – Kentucky Derby Dinner
- Oktoberfest-Themed Dinner

Congregate Dining Celebrations

Congregate dining remains an important part of building community at both enrichment centers. Throughout the year, Nutrition Services hosted and supported numerous special meals and celebrations, including:

- Monthly Red Hatters luncheons
- Waterfest special luncheon
- Halloween luncheon
- Valentine's Day special desserts
- Mr. Rogers' Birthday, featuring a special menu and an invitation to bring a friend to lunch
- President Gerald Ford's Birthday, celebrated with his favorite dessert
- Mother's Day
- Dads & Donuts
- Brain Day, with a special dessert
- St. Patrick's Day, featuring ice cream
- Volunteer Appreciation luncheons at both enrichment centers
- A special November Craftmania luncheon and dessert
- Annual Picnic at Sand Lake in August
- Annual Membership Renewal celebration with Dogs & Donuts in September
- Annual Christmas Party in December

Partnership with Life Enrichment

Nutrition Services partnered closely with the Life Enrichment Department throughout the year to make programs and special occasions more engaging for participants. Collaborative activities included:

- Paint & Punch, accompanied by a luncheon and treats
- Pizza and Gallery Wall Painting
- Holiday and seasonal celebrations
- Special menus, desserts, and refreshments coordinated with activities and events

These partnerships allowed participants to enjoy a more complete social experience by combining meals, activities, fellowship, and celebrations.

Year in Review

Nutrition Services continued to be an important source of both nourishment and connection for older adults throughout the year. Whether serving a meal at one of the enrichment centers, delivering food and a handmade card to someone at home, preparing meals for a COA trip, or creating a special celebration around an ordinary lunch, the program remained focused on making participants feel welcomed, connected, and valued.

With approximately 150,000 meals served, hundreds of Home-Delivered Meal participants supported, and thousands of individuals participating in congregate dining and the Restaurant Program, Nutrition Services continued to play a significant role in supporting the health, independence, and social well-being of older adults in our community.



Nutrition Services by the Numbers

St. Joseph County Commission on Aging



PROGRAM IMPACT



150,000
meals served



1,296
individuals dined at
our enrichment
centers



462
Home-Delivered
Meal participants



1,400
individuals served
through the
Restaurant Program



Breakfast boxes
and boxed lunches
prepared for COA trips
throughout the year

HOME-DELIVERED MEALS & FRIENDLY REASSURANCE



Monthly cards and treats were delivered to Home-Delivered Meal participants.



YATC students made cards twice a week throughout the school year.



Immaculate Conception School provided treats for the Friendly Reassurance Program.



These efforts helped reduce isolation and provided added encouragement to participants receiving services at home.

SPECIAL EVENTS & CONGREGATE DINING

Dinner Night Out themes:



St. Patrick's Out Dinnes;
Kentucky Derby Dinner,
Oktoberfest-Themed Dinner



Monthly Red Hatters
luncheons



Waterfest special luncheon



Halloween luncheon



Valentine's Day
special desserts



Mr. Rogers' Birthday
celebration



President Gerald Ford's
Birthday, featuring his
favorite dessert



Mother's Day



Dads & Donuts



Brain Day
special dessert



Volunteer Appreciation
luncheons at both
enrichment centers



November Craftmania
luncheon and dessert



Annual Picnic at
Sand Lake in August



Annual Membership
Renewal celebration
with Dogs & Donuts
in September



Annual Christmas Party
in December

PARTNERSHIP WITH LIFE ENRICHMENT



Paint & Punch
with luncheon
and treats



Pizza and
Gallery Wall
Paint



Holiday and
seasonal
celebrations



Special menus, desserts,
and refreshments coordinated
with activities and events



By combining meals, activities, and fellowship, these partnerships created a more complete social experience for participants.

YEAR IN REVIEW / IMPACT STATEMENT



Nutrition Services continued to provide more than meals by supporting nourishment, connection, and independence for older adults throughout St. Joseph County. Through congregate dining, home-delivered meals, special events, and community partnerships, participants were welcomed, connected, and valued.

*Nourishing
Lives,
Building
Community*

Residential Services



In-home services at the COA continued to provide critical support to some of the most vulnerable older adults in St. Joseph County throughout 2025. The COA served 114 vulnerable adults, providing 4,847 hours of homemaking services, 298 hours of personal care, and 114 hours of respite care. Homemaking continued to be the most utilized in-home service, demonstrating the ongoing need for assistance with everyday household tasks that allow older adults to remain safely and independently in their homes.

The COA also continued to provide chore services through a part-time chore worker, although this position was staffed for only a limited portion of 2025. During that time, the chore program assisted older adults with tasks that can be difficult to complete independently, including yardwork, installation of grab bars and other safety items, light repairs, and small handyman projects. A total of 30 hours of chore services to 7 individuals were provided during the year. Demand for in-home assistance continues to remain strong, and staffing availability remains an important factor in the number of individuals the COA is able to serve. During 2025, the COA employed 9 active aides. Hiring efforts continue to be a top priority in the department.

The apartments at the Rivers Enrichment Center remained a valuable and highly utilized resource within the community during 2025. The apartments remained fully occupied, with three new tenants moving in from the waiting list as apartments became available. Interest in senior housing at Rivers Residences continues to be strong, with a substantial waiting list demonstrating the ongoing need for independent senior housing within St. Joseph County.

The apartment community itself continues to thrive, fostering close-knit relationships among residents. Daily opportunities for coffee, conversation, games, potlucks, activities, and social gatherings contribute to a strong sense of connection and belonging among residents.

Participation in COA programs also remains high, with many Rivers residents actively engaging in enrichment, exercise, meals, and other activities available within the same building. This unique integration of independent senior housing and enrichment programming creates an environment that supports social connection, independence, health, and overall well-being without residents having to travel elsewhere to access these opportunities.

The Rivers Enrichment Center and Residences continues to serve as an important cornerstone for senior living in St. Joseph County. Through housing, in-home assistance, enrichment opportunities, and supportive services, the COA remains committed to helping older adults maintain their independence, remain connected to their community, and enjoy a greater quality of life.



In-Home Services & Rivers Residences

St. Joseph County Commission on Aging



IN-HOME SERVICES IMPACT



114

vulnerable adults served



4,847

hours of homemaking services



298

hours of personal care



114

hours of respite care



30

hours of chore services



7

individuals received chore services



Homemaking remained the most utilized in-home service, helping older adults remain safe and independent at home.

CHORE PROGRAM & STAFFING



Part-time chore worker position staffed for only a limited portion of 2025.



9 active aides employed in 2025.



Hiring efforts continue to be a top priority.



Chore services included yardwork, grab bar and safety-item installation, light repairs, and small handyman projects.



Demand for in-home assistance remains strong.

RIVERS RESIDENCES



Apartments remained fully occupied throughout 2025.



3 new tenants moved in from the waiting list as apartments became available.



Interest in senior housing remains strong.



A substantial waiting list continues to demonstrate the need for independent senior housing in St. Joseph County.

COMMUNITY & CONNECTION



Residents enjoy daily opportunities for coffee, conversation, games, potlucks, activities, and social gatherings.



The apartment community continues to foster close-knit relationships and a strong sense of belonging.



Many Rivers residents actively participate in enrichment, exercise, meals, and activities available in the same building.

YEAR IN REVIEW / IMPACT



The Rivers Enrichment Center and Residences continued to serve as an important cornerstone for senior living in St. Joseph County during 2025. Through housing, in-home assistance, enrichment opportunities, and supportive services, the COA remained committed to helping older adults maintain their independence, stay connected to their community, and enjoy a greater quality of life.





The Life Enrichment Department continued to play an important role in helping older adults in St. Joseph County remain healthy, active, independent and connected in 2025. More than 1,500 individual members checked into the Rivers and Oaks Enrichment Centers during the year, spending more than 174,000 hours at the centers. These numbers demonstrate the important role the COA plays in the daily lives of older adults by providing a welcoming place to build friendships, remain engaged and maintain a sense of purpose and belonging.

More than 30,000 hours of activities were made available during 2025, including cards and games, crafts, book clubs, educational programs, special events and other opportunities for socialization. For older adults who live alone or have limited opportunities for regular interaction, these programs can help reduce isolation while providing routine, companionship and something meaningful to look forward to. Throughout the year, special celebrations such as Older Americans Month, National Senior Center Month, Dinner Night Out, the Annual Summer Picnic and holiday activities brought members together and strengthened their connection to the COA and to one another.

Physical wellness remained another major focus. The COA offered approximately 6,000 hours of exercise opportunities, giving members access to programs designed for a wide range of ages and abilities. More than 700 hours were Evidence-Based Disease Prevention classes, including programs specifically designed to improve strength, mobility and balance and help reduce the risk of falls. By making these programs available through the enrichment centers, the COA helps members maintain the physical abilities that are important to continuing to live safely and independently.

Life Enrichment also provided opportunities that extend beyond the centers. COA trips allowed members to visit museums, theaters, historical attractions, sporting events and other destinations in a safe and social setting, giving older adults who may no longer travel independently the opportunity to continue exploring and experiencing new things. In addition, the COA held its first Caregiver Retreat in 2025, providing caregivers with respite, education, fellowship and an opportunity to recharge while connecting with others who understand the challenges of caregiving.

The impact of Life Enrichment is ultimately reflected in the quality of life of the people who participate. More than 174,000 hours spent at our enrichment centers represent far more than time spent attending programs—they represent conversations, friendships, movement, laughter, learning and connection. By providing opportunities to stay physically active, socially engaged and involved in the community, the Commission on Aging helps older adults continue to live fulfilling and independent lives while strengthening the St. Joseph County community as a whole.



Life Enrichment by the Numbers

St. Joseph County Commission on Aging



PROGRAM IMPACT



1,500

individual members
checked into our
enrichment centers



174,000+

hours spent at
the centers in 2025



30,000

hours of
activities made
available



6,000

hours of
exercise opportunities
offered



700+

hours of
Evidence-Based
Disease Prevention
classes



*Life Enrichment helps older adults stay active, connected, and independent
while reducing isolation and improving quality of life.*



HEALTH & WELLNESS



Classes included Arthritis Foundation Exercise, S.A.I.L., Cardio Drumming, Chair Yoga, Gentle Yoga, Flexible You, and more.



Evidence-Based Disease Prevention classes help improve strength, balance, mobility, and reduce fall risk.



Regular participation supports healthy aging, confidence, and independence.

TRIPS & SPECIAL EVENTS



Trips gave members safe group opportunities to visit museums, theaters, historical attractions, sporting events, shopping destinations, and seasonal outings.



Special events included the Annual Summer Picnic, Dinner Night Out, Dogs & Donuts, holiday activities, and celebrations throughout the year.



Volunteer drivers and chaperones helped make these experiences possible.

COMMUNITY & CONNECTION



Social activities such as Bingo, cards, crafts, book clubs, movies, trivia, and games gave members friendship, routine, and a sense of belonging.



The COA's first Caregiver Retreat offered respite, meals, speakers, fellowship, and a chance for caregivers to recharge.



Support groups, technology help, and educational programs connected older adults with trusted information and local resources.



Grant funding also helped eight local families of grandparents raising grandchildren with back-to-school shopping.



YEAR IN REVIEW / IMPACT

The Rivers and Oaks Enrichment Centers continued to be welcoming places where older adults could build friendships, stay physically active, try new experiences, and remain connected to their community. Through exercise, activities, trips, education, and caregiver support, Life Enrichment enhanced quality of life for older adults throughout St. Joseph County.









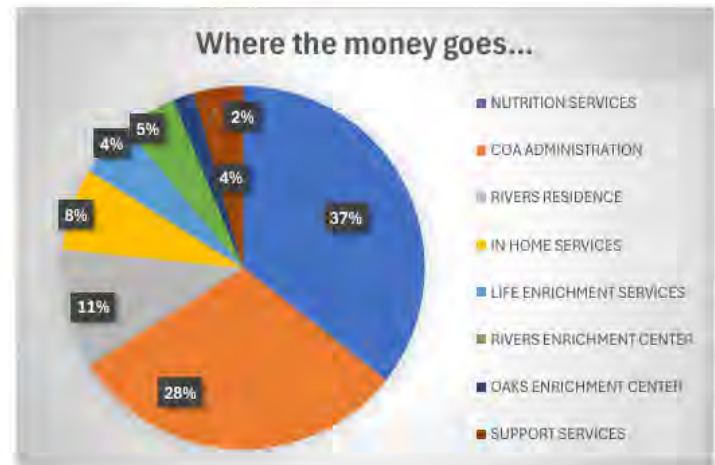
2025 Budget

ST JOSEPH COUNTY COMMISSION ON AGING 2025 FINAL

Revenues		
PROPERTY TAXES	1,965,142	56%
RIVERS RESIDENCE	452,500	13%
LOCAL STABILIZATION	353,740	10%
FEDERAL GRANTS	266,413	8%
STATE GRANTS	164,757	5%
CONTRIBUTIONS FOR SERVICES	106,273	3%
MISC. REVENUE/DONATIONS	162,255	5%
INTEREST/BUILDING RENTALS	12,386	0%
	3,483,466	100%



Expenditures		
NUTRITION SERVICES	1,119,316	36%
COA ADMINISTRATION	954,773	30%
RIVERS RESIDENCE	334,162	11%
IN HOME SERVICES	230,035	7%
LIFE ENRICHMENT SERVICES	155,267	5%
RIVERS ENRICHMENT CENTER	151,887	5%
OAKS ENRICHMENT CENTER	60,084	2%
SUPPORT SERVICES	137,240	4%
	3,142,765	100%



*The Federal Government's Fiscal Year Runs from October 1st to September 30.

Lora Livingstone
Finance Manager



St. Joseph County Commission on Aging Staff



Pamela Riley, Au.D.
Executive Director



Katie Hughes
Nutrition Manager



Ammara Kanjanayothee
Marketing and Life
Enrichment Manager



Nicole Notestine
Residential Services
Manager



Lora Livingstone
Finance Manager



Cindy Batten
Life Enrichment
Coordinator



Jeanette Cage
Referral/Intake
Specialist



Cassie Graber
Assessor



Diana Hile
Receptionist/Meal Site
Coordinator



Tina Gales
Receptionist



Pat Dane
Receptionist



Corrina Oberlander
Meal Site
Coordinator/Kitchen
Assistant



Angie Skeen
Cook



Amy Peebles
Program Assistant/
Assistant Cook



Gary Oberlander
Maintenance Worker



Michael Androsky
Custodian/Groundskeeper

St. Joseph County Commission on Aging Advisory Board



Deborah Davis
(Chair)



Tim Barron



Terry Conklin



Pat Dane



John Gelvin



Amanda Johnson



Phil Kline



George Letts



Margaret Mead



Rick Shaffer



We provide exceptional services and programs promoting independence, healthy lifestyles and engagement that focuses on seniors and benefits all citizens of St. Joseph County.

ST. JOSEPH COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SERVICE ON THE COVERED BRIDGE HEALTHCARE BOARD

RESOLUTION NO. 10-2026

WHEREAS, Covered Bridge Healthcare of St. Joseph County is a Medicare-certified Federally Qualified Health Center (FQHC) located in Centreville, Michigan, dedicated to providing affordable and accessible healthcare to the residents of St. Joseph County; and

WHEREAS, Covered Bridge Healthcare of St. Joseph County, through its outpatient clinic and federal support, offers critical healthcare services to the community, including preventative care, and other essential medical services; and

WHEREAS, the leadership and oversight of the Covered Bridge Healthcare of St. Joseph County Board of Directors is vital to ensuring the clinic's continued success in serving the healthcare needs of St. Joseph County; and

WHEREAS, Andrew Goldberger faithfully completed three (3) three-year terms of service on the Board of Directors, providing guidance, governance, and commitment to the mission of Covered Bridge Healthcare of St. Joseph County; and

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners does hereby recognize and honor Andrew Goldberger for his years of dedicated service to Covered Bridge Healthcare and the citizens of St. Joseph County; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official record of the County and that a copy be presented to the honoree with the County's gratitude.

PASSED AND ADOPTED by the St. Joseph County Board of Commissioners this ____ day of _____ 2026.

Chairman Jared Hoffmaster

Commissioner Christina Yunker

Commissioner Rick Shaffer

Commissioner Ken Malone

Commissioner Rusty Baker

Commissioner Terrance Conklin

Commissioner Luis Rosado

County Clerk/Register Gina Everson

ST. JOSEPH COUNTY, MICHIGAN
A RESOLUTION RECOGNIZING THE 175TH ANNIVERSARY OF THE ST. JOSEPH
COUNTY GRANGE FAIR

RESOLUTION NO. 11-2026

WHEREAS, the St. Joseph County Grange Fair was first established in 1851 and has been held annually in Centreville, Michigan, ever since, making it one of Michigan's oldest continuously operating county fairs; and

WHEREAS, the Fair has grown over the generations, from 18 acres of grounds in 1877 to more than 100 acres today, and now draws well over 60,000 visitors each year to Centreville; and

WHEREAS, the St. Joseph County Grange Fair has long served as a showcase for the agricultural heritage of St. Joseph County, offering generations of area youth the opportunity to exhibit livestock, crops, and handiwork through 4-H and open class competitions; and

WHEREAS, the Fair has provided a treasured gathering place for county residents and visitors to celebrate community, family, and the harvest season through exhibits, entertainment, and grandstand events; and

WHEREAS, the continued success of the St. Joseph County Grange Fair is a direct result of the dedication of the St. Joseph County Grange Fair Association, the Fair Board, and the countless volunteers, sponsors, staff, and exhibitors who have sustained this tradition across generations; and

WHEREAS, in 2026, the St. Joseph County Grange Fair will celebrate its 175th anniversary, with the milestone Fair to be held September 20 through September 26, 2026, at the Centreville Fairgrounds;

NOW, THEREFORE, BE IT RESOLVED that the St. Joseph County Board of Commissioners does hereby recognize and honor the St. Joseph County Grange Fair on the occasion of its 175th Anniversary, and commends it as an enduring source of pride for the residents of St. Joseph County; and

BE IT FURTHER RESOLVED that the Board extends its sincere gratitude and appreciation to all who have contributed to the Fair's 175-year history of service to this community; and

BE IT FURTHER RESOLVED that the St. Joseph County Clerk is hereby directed to present a certified copy of this Resolution to the St. Joseph County Grange Fair Association in recognition of this milestone achievement.

Approved and adopted _____ day of _____, 2026.

Chairman Jared Hoffmaster

Commissioner Christina Yunker

Commissioner Rick Shaffer

Commissioner Ken Malone

Commissioner Rusty Baker

Commissioner Terrance Conklin

Commissioner Luis Rosado

County Clerk/Register Gina Everson